

City of Culver Rental Agreement

Name: _____

Address: _____

Phone Number: _____

City: _____

Date needed: _____

Date of Return: _____

Please mark:

_____ Tables _____ Chairs _____ Community Room - Meeting

_____ Community Room – Social event _____ Park Pavilion (No person is allowed in the park after dark – No alcoholic beverages are allowed on any city property – All dogs must be on a leash.)

Deposit & Fees: Please pay the deposit separate from the fee

	City Resident	Non-Resident	Mandatory Deposit
Tables	\$5.00 ea.	\$10.00 ea.	\$25.00
Chairs	\$1.00 ea.	\$5.00 ea.	\$25.00
Park (West Pavilion)	\$35.00	\$50.00	\$50.00
Sunshine Pavilion w/o kitchen	\$50.00	Same	\$50.00
Sunshine Pavilion with kitchen	\$150.00	same	\$150.00
Community Room - Meetings	\$25 mtg.	\$50.00 mtg.	\$50.00
Community Room – Social Function	\$50.00	\$75.00	\$75.00
Dunk Tank – Make payable to CCIG	Donation Requested \$50.00	Donation Requested \$50.00	No one under 18 allowed to be dunked.

I agree to pay replacement cost for any damaged items. The deposit will be refunded when items are returned.

Total Owed \$ _____

Deposit: \$ _____

Signature: _____

Date: _____

City Representative: _____

No Weekend Services will be provided. Applicant is responsible to ensure pick-up on Friday before the event and return on Monday following the event. Everything must be returned cleaned and sanitized.

Return of Deposit:

Signature: _____

Date: _____

City Representative: _____

**CITY OF CULVER
FACILITY USAGE
HOLD HARMLESS AGREEMENT**

Whereas, City of Culver, hereinafter referred to as “City” and the undersigned, which includes the group or organization listed below, which the undersigned covenants that he or she is authorized to sign on behalf, hereinafter “Agency,” wish to enter into this agreement for the rental of the following City Facility:

_____, hereinafter “Facility,” and
whereas, City has previously passed polices governing such use:

IT IS THEREFORE AGREED, that in consideration of City allowing Agency use of the Facility, Agency hereby agrees to the following:

1. The Agency states that it shall hold the City, harmless from all claims, including conduct or management of the facility, ground or contents (including damage or theft to property) that may arise by reason of any negligence on the part of the Agency or the City, and its officers, employees or agents, in the use by the Agency of any facilities owned by the City; and in case any action is brought therefore against the City or any of its officers, employees or agents, the Agency shall assume full responsibility for the legal defense thereof, and upon its failure to do so on proper notice, the City reserves the right to defend such action and to charge all costs, including attorney 's fees, to the Agency.
2. The Agency agrees to furnish and maintain during the usage of the facilities owned by the City such bodily injury and property damage liability insurance as shall protect the Agency and the City from claims for damages for personal injury, which may arise from the Agency's use of the City's facilities, whether such operations be by the Agency or by anyone directly or indirectly employed by the Agency, and the amounts of such insurance shall be for a minimum of One Million Dollars (\$1,000,000) combined single limit of bodily injury and property damage liability insurance. Such insurance shall include property damage liability insurance. Such insurance shall include the City of Culver as an additional named insured in the policy carried by the Agency and described above.
- 3 The Agency shall furnish the City with a certificate of insurance covering the above-mentioned One Million Dollars (\$1,000,000) combined single limit of bodily injury and property damage liability.
4. Signature below indicates a guarantee by the signee that all users have been informed of and agree to the above, and to comply with all rules and regulations that pertain to the special event, as set forth by the City of Culver Municipal Code and the City of Culver.
5. The Agency agrees that if food is to be served and/or prepared, then Agency shall procure a Food Handler’s License, and any additional permits as required by Jefferson County Health Department, if applicable.

Please read and initial the following:

_____ I have read and agree to the Hold Harmless/Indemnity Clause agreement as it appears above.

_____ I understand the Agency group is responsible to provide proof of liability insurance and that the City of Culver's insurance does not cover this User.

_____ I understand that a signed copy of this agreement, proof of liability insurance, and a signed copy of the permit must be returned to the Executive Director's office 48 hours prior to the Agency groups first use of facilities.

_____ I understand City or City-related activities have facility use priority. I understand the Agency group's permitted use can be canceled by City activities.

Signature

Date

Print Name

Name of Organization (if applicable)

Accepted:

City of Culver

Date