

INTRODUCTION

A. Request for Proposals Advertisement

**CITY OF CULVER, OREGON
REQUEST FOR PROPOSALS
Nuisance Abatement Officer**

NOTICE IS HEREBY GIVEN that the City of Culver is seeking one or more qualified contractors to provide Nuisance Abatement Officer services to administer the Culver Nuisance Code. **Sealed proposals will be received until 3:00 p.m., Friday, December 30, 2022.** Each proposal must be enclosed in a sealed envelope, with the proposer's name and marked "Nuisance Abatement Officer Proposal," and delivered on or before the deadline to City of Culver, Attn: Donna McCormack at PO Box 368, Culver, Oregon 97734, or hand delivered to the Culver City Hall at 200 First Avenue, Culver, Oregon 97734. **The proposal opening will take place at 3:05 p.m. on December 30, 2022,** at Culver City Hall at 200 First Avenue, Culver, Oregon 97734. Final award will be announced during a City Council Meeting at approximately 6:30 p.m., on **Monday, January 23, 2023.**

Complete proposal documents and any addenda are available for download from the City's website at <https://www.cityofculver.net> or from City Recorder, Donna McCormack at 200 First Avenue, Culver, Oregon 97741; telephone: (541) 546.6494; email: cityhall@cityofculver.net, who is also designated as the person to whom all inquiries are to be directed regarding the RFP, or requests of a faxed or hard copy of the RFP.

City of Culver reserves the right to accept the proposal and award the contract to the highest scoring responsive, responsible proposer which is in the best interests of the City, to postpone the acceptance of proposals received and the award of the contract for a period not to exceed thirty (30) days, or to reject any and all proposals received and further advertise for proposals.

This is *not* a public work contract subject to State Prevailing Wage Rate or the Federal Prevailing Rate of Wage required under the Davis-Bacon Act (40 USC § 3141 et seq.).

- Published in the Madras Pioneer on November 30, 2022

B. Overview

City of Culver ("Culver" or "City") is seeking responsive, responsible proposers to submit proposals for code compliance enforcement officer services. The initial primary focus will be to enforce the Culver City Nuisance Code. The selected contractor will enforce the code consistent with the City of Culver Code and Oregon Revised Statutes. Firms and individuals submitting proposals will be screened based upon their proposals. If needed or desirable, an evaluation committee will conduct interviews with the most qualified proposers.

C. Project Coordinator Point of Contact

Questions should be directed to Donna McCormack, City Recorder (Recorder) at cityhall@cityofculver.net or 541-546-6494. Information obtained from the Recorder or any officer, agent, or employee of Culver or any other person shall not affect the risks or obligations assumed by the proposer or relieve the proposer from fulfilling any conditions of the Contract Documents. Should a proposer desire an interpretation of the Contract

Documents, such proposer shall request, in writing and addressed to the address to receive bids, an interpretation of the provision no later than December 16, 2022, at 3 p.m. No oral questions will be accepted. All questions received will be answered by addenda to this RFP, which will be posted on the City's website. Subject to Oregon law, anonymity of the source of the specific questions will be maintained in the written responses.

D. Procurement Documents

The RFP Packet is available on the City website at <https://www.cityofculver.net>; or via request to Donna McCormack, City Recorder (Recorder) at cityhall@cityofculver.net or 541-545.6494.

E. Addenda

This RFP may be changed only by a written addendum issued by the City. Addenda shall be posted on the City of Culver website at <https://www.cityofculver.net> not later than December 23, 2022. Failure of a prospective proposer to respond to timely noticed addenda in their proposal may cause a proposal to be rejected as non-responsive. Each proposer shall ascertain prior to submitting a proposal that the proposer has received all addenda issued and affirmatively mark receipt of the addenda in section 8, Proposer's Information.

F. Prevailing Wage Rates and Bid Security

This is *not* a public work contract subject to State Prevailing Wage Rate or the Federal Prevailing Rate of Wage required under the Davis-Bacon Act (40 USC § 3141 et seq.) No bid security is required for this solicitation.

G. Notice of Intent to Award

A notice of intent to award will be posted on the City of Culver website at <https://www.cityofculver.net>.

1. SELECTION PROCESS

A. Selection Process Overview

All proposals submitted by the RFP due date will be subject to a standard review process. An initial review of each proposal will be conducted to determine if it is complete, in the required format, and in compliance with all requirements of this RFP. Failure to meet all of the requirements may result in a rejected proposal. Each proposal that passes the initial review will be evaluated and scored by a pre-selected Evaluation Committee, which will evaluate and score each proposal on a 100-point scale, using the assigned weights listed below.

The process may include a panel interview with the Evaluation Committee. The City also reserves the right to investigate and consider the references and past performance of any Proposer with respect to such things as provision of similar services and compliance with contractual obligations. The City may postpone the award or execution of the Contract after announcement of the notice of intent to award in order to complete its investigation. Both interviews and information obtained from references may affect the proposal's ranking in the selection process. The Evaluation Committee will make a recommendation to the City Council who will select the proposal it determines is the most advantageous to the City based on the criteria in the RFP. The scoring criteria will be as follows:

Evaluation Criteria:	Point Value:
Preferred qualifications	40
Apparent ability to meet City's needs	30

B. Schedule for Selection

The milestones for the selection process are set forth below. The dates are approximate but will be followed to the extent reasonably possible. The purpose of this schedule is for proposer information only. Required dates for submittals and any other activities are provided elsewhere in this RFP. The City reserves the right to change this schedule or terminate the entire procurement at any time.

- RFP publication: November 30, 2022
- Deadline for questions: 3:00 p.m. on December 16, 2022
- Final addenda, if any: December 23, 2022
- Proposals due: 3:00 p.m. on December 30, 2022
- Proposal opening: 3:05 p.m. on December 30, 2022
- Interviews (if necessary) January 12, 2023
- Recommendation to City Council: 6:30 p.m. on January 23, 2023
- Notice of Intent to Award: January 23, 2023
- Contract negotiation and execution: January 30, 2023
- Contracted services commence: February 1, 2023

C. Protests or Objections Regarding the Selection Procedure

A proposer may file a written protest or make a written request that the City Administration change any RFP procedure, provision, or specification. ANY PROTEST OR REQUEST FOR CHANGE MUST BE DELIVERED IN WRITING TO JERED REID, City Attorney, at 35 SE C Street, Suite D, Madras, Oregon 97741 on or before December 16, 2022 at 3:00 p.m. The purpose of this protest/request for change procedure is to permit the City time to correct, prior to the submission of proposals, specifications or procedures that may be improvident, unlawful, or which may unnecessarily restrict competition. This requirement is intended to eliminate, by permitting corrections prior to the submission of proposals, the waste of resources and delay that may result from the untimely detection of errors in the RFP, possible protests, and possible rejection of proposals. The City will consider each protest or request, amend the RFP accordingly, if warranted, and will notify in writing each prospective proposer of any change. No amendment of this RFP shall be effective unless made in writing and signed by the City Recorder or City Attorney.

2. QUALIFICATIONS AND SCOPE OF WORK OVERVIEW

A. Preferred Qualifications

The City is seeking proposers that best meet the following qualifications:

Knowledge and Skills

Knowledge of Culver codes, ordinances, and statutes. Excellent public relations and communications skills. Skill and ability to maintain composure, self-control, and professional demeanor under adverse conditions such as harassment, ridicule, and critical incidents. Effective communication and intergovernmental skills including the ability to maintain an effective and congenial working relationship with city employees and outside agencies.

Abilities

Ability to read, understand and implement written material, visually assess complaints, follow established guidelines, and maintain confidentiality. Ability to interact with complainants and suspected violators in an objective and equitable

manner. Ability to communicate in a non-threatening, professional manner with customers, and not react unprofessionally to customers who may be hostile and accusatory.

Physical Abilities

Ability to drive a vehicle in day and night conditions, access confined spaces, climb ladders and walk considerable distances, sometimes on undeveloped terrain or construction sites.

Education and Experience

High School Diploma or equivalent. Previous work experience demonstrating cooperative, tactful and service-oriented contact with the public is preferred. Previous work experience in code enforcement and ordinance and statute enforcement is desirable.

Licenses and Certificates

A valid Oregon Driver's License with an acceptable driving record.

B. Sample Contract

A sample contract containing contractual terms and conditions is included at Attachment 2. It is anticipated that the initial contract term will be for one year, with the option to extend for additional one-year terms.

C. Scope of Work

The contractor(s) selected under this RFP will be required to perform the duties of Nuisance Abatement Officer. The contractor shall keep adequate written records of all work performed for City. A more detailed scope of work is listed in Attachment 3.

D. Proposal Qualification Submittals

Proposals must include all of the following:

- A resume and/or other satisfactory evidence that the proposer has the preferred qualifications, with summaries of particularly relevant work and references if available.
- If a firm, the names and resumes of the principal officers, partners, and staff who will perform the work.
- A list of any actual or potential conflicts.
- A description of the proposer's experience and understanding of the land use issues facing City, including familiarity with the Culver City Code.

3. PROPOSAL PROCEDURES AND PREPARATION

A. Form and Quantity of Proposals

One original and four copies of the proposal must be submitted, addressed to: City of Culver, Attn: Donna McCormack, PO Box 368, Culver, Oregon 97734, or hand delivered to Culver City Hall, 200 First Avenue, Culver, Oregon 97754, and must be received no later than 3:00 p.m. on December 30, 2022. Proposals will be opened at the Culver City Hall at 3:05 p.m. on December 30, 2022.

Proposals must be submitted in a sealed envelope and plainly marked on the outside showing the name of the proposer and the phrase "Nuisance Abatement Officer Proposal." Electronic submissions will not be accepted. Any proposals received after 3:00 p.m. on December 30, 2022, will not be considered. Postmarks will not be used as a basis for determining timely delivery. Faxed or emailed submittals will not be accepted. Proposals received after the specified time or submitted to any other office will not be considered, except that, in the

City's sole discretion, the City may accept late submittals if no timely submittals are received. It is the proposer's responsibility to ensure the proposal is submitted by the time and date and to the location as specified.

B. Modification and Withdrawal of Proposals

Prior to the Due Date, any proposal may be modified or withdrawn by notice to the party receiving proposals at the place designated for receipt of proposals. Such notice shall be in writing, signed by the authorized representative of the proposer, and delivered by 3:00 p.m. on December 30, 2022. Negligence on the part of the proposer in preparing the proposal confers no right for the withdrawal of the proposal after it has been opened. The proposal will be irrevocable for 120 days or until such time as City specifically cancels the procurement, rejects the proposal, or awards a contract.

C. Public Records

All proposals submitted in response to this RFP shall become the property of City and may be utilized in any manner and for any purpose by City. Be advised that proposals and all documents submitted in response to this RFP are subject to public disclosure as required by applicable state and/or federal laws. Proposals should not include personal identifier information in resumes or other documents such as social security numbers, dates of birth, criminal clearance documents, etc. City shall not in any way be liable or responsible for the disclosure of any such records. If you intend to submit any information with your proposal which you believe is confidential, proprietary, or otherwise protected from public disclosure (trade secret, etc.), you must separately bind and clearly identify all such material. The cover page of the separate binding must be red, and the header or footer for each page must provide as follows: "Not Subject to Public Disclosure." Where authorized by law, and at its sole discretion, City will endeavor to resist disclosure of properly identified portions of the proposals.

D. Acceptance or Rejection of Proposals

City reserves the right to accept or reject any or all proposals. Any proposal which City determines to be incomplete or nonconforming may be rejected. Any evidence of collusion between proposers may constitute a cause for rejection of any proposals so affected.

E. Minority, Women, or Disadvantaged Business Enterprise (M/W/DBE)

M/W/DBEs shall receive equal opportunities to submit proposals and shall not be discriminated against on the grounds of race, color, sex, disability, or national origin in consideration of an award. A M/W/DBE is defined as a small business concern which is at least 51% owned and controlled by one or more socially and economically disadvantaged individuals, or in the case of any publicly owned business, at least 51% of the stock of which is owned by one or more socially and economically disadvantaged individuals. Socially and economically disadvantaged individuals include Women, Black Americans, Hispanic Americans, Native Americans, Asian-Pacific Americans, and Asian-Indian Americans.

F. Award and Commencement of Work

In awarding a contract, City will accept and consider the proposal or proposals which, in the estimation of City, will best serve the interest of City. City reserves the right to award a contract to the proposer(s) whose proposal is most advantageous to the City based upon the evaluation process and evaluation criteria contained within this RFP.

Recommendation for award is contingent upon successful negotiation of the contract and resolution of any protests. The successful proposer(s) shall be required to sign the negotiated contract, which will be in the form and content as approved by City. The final authority to award a contract rest solely with the City of Culver City Council. The successful proposer shall not be allowed to begin work under any negotiated contract until such time as the contract has been approved by City Attorney’s Office and executed by the City of Culver City Council. The successful proposer must agree to all terms, insurance coverage provisions, and conditions of the contract with City. The required insurance coverage is listed in Attachment 4.

G. Protest of Award

After City approves and selects a proposer(s), City will provide notice of its intent to award the contract to all other proposers and posted to its website. If no written protest is filed by 5:00 p.m. on the seventh day following announcement of the decision, the award will be deemed final. City will not entertain protests submitted after this time period. The written protest must specify the grounds upon which the protest is based. If a timely protest is filed, the decision of City will be considered final only upon issuance of a written notice deciding the merit of the protest. The City of Culver City Council shall have the authority to settle or resolve a written protest. The award and any written decision regarding the protest will be sent to each proposer.

The protest shall state the reason for the protest, citing the law, rule, regulation, or practice on which the protest is based. A written response will be sent to the protester within ten working days after receipt of the written protest. Prior to the award of a contract, if any proposer files a protest against the award of the contract, the contract may not be awarded until either the protest has been withdrawn or City of Culver City Council has decided the matter. After the City of Culver City Council issues a response, an aggrieved Proposer may seek judicial review in the manner provided in ORS 279B.415.

4. REQUIRED SUBMITTALS

Proposals submitted in response to this RFP must include the items and be in the order as listed below. All of the items combined comprise your completed proposal pursuant to this RFP. All signature lines must be signed by an authorized representative. Signature certifies that proposer has read, fully understands, and agrees to be bound by the RFP and all attachments and addenda. It is the proposer’s sole responsibility to submit information in fulfillment of the requirements of this RFP. If submittals are not substantially compliant in all material respects with the criteria outlined in the RFP, it will cause the proposal to be deemed non-responsive.

Proposers must submit the following information and are encouraged to include graphics, images, or anything deemed to effectively convey the information requested in the proposal.

Required Submittals	Check Off
Proposal packet, filled in and signed	<input checked="" type="checkbox"/>
Narrative section describing how the proposer meets the preferred qualifications described in section 3. Proposers should provide sufficient detail so that the City can make a determination if proposer meets the qualification and if so, how well the proposer meets the qualification.	<input checked="" type="checkbox"/>
Narrative section describing in detail how the services offered satisfy the qualifications and statement of work in section 3. Include the following details:	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> List of names of the persons providing the work, with resumes and desired hourly compensation 	<input checked="" type="checkbox"/>

• List of actual or potential conflicts, if any	<input checked="" type="checkbox"/>
• Narrative of proposer's familiarity with City of Culver Code	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
Proposer Certificate (Att. 1)	<input checked="" type="checkbox"/>
Acknowledgement of Insurance Requirements (Att. 4)	<input checked="" type="checkbox"/>

5. RIGHTS RESERVED BY THE CITY

The City reserves the right, in its sole discretion, to pursue any or all of the following actions in regard to this RFP:

- Issue addenda.
- Request additional information and/or clarification from the proposers.
- Permit the timely correction of errors and waive minor deviations.
- Issue subsequent proposals based on refinements of concepts proposed in response to the RFP.
- Withdraw this RFP.
- Extend the time for submittal of proposals.
- Select the Proposer that, in the judgment of the City and any evaluation process notwithstanding, is most likely to succeed in providing the services at the level desired by the City.
- Take whatever other action it deems in its best interest.
- The City reserves the right to conduct interviews with proposers to further facilitate ranking pursuant to the criteria.
- To reject any and all proposals not in compliance with all prescribed public contracting procedures and requirements, reject for good cause any proposals upon the finding that it is in the public interest to do so, and waive any and all informalities.
- This invitation does not obligate the City to accept any proposal, negotiate with any proposer, award a contract, or proceed with the services described in response to this RFP;
- All proposals shall become the property of the City and will not be returned to the proposer. All bids and proposals are subject to Oregon Public Records law.
- This RFP does not and shall not commit the City or any of its agents to enter into any agreement, pay any costs incurred in the preparation of any response, or procure or contract for any product, services, or supplies. Responses to this RFP are entirely voluntary and made with this knowledge.
- It is the policy of City to provide equal employment opportunity for all persons in compliance with federal and state laws without regard to race, color, religion, sex, age, national origin, physical or mental disability.

6. HOLD HARMLESS

The proposer agrees to indemnify, defend, and hold the City, its officials, agents, officers, and employees, harmless and defend all damages, losses and expenses included, and to defend all claims, proceedings, lawsuits and judgments arising out of or relating from the fault of the proposer, the proposer's agents, representatives or subcontractors in the performance or failure to perform in accordance with instructions to proposers. However, the proposer shall not be required to indemnify any indemnitee to the extent the damage, loss or expense is caused by the indemnitee's negligence.

The proposer shall not permit any lien or claim to be filed or prosecuted against the City or the City's property in connection with the contract and agrees to assume responsibility should lien or claim be filed.

7. PROPOSER'S DECLARATION AND UNDERSTANDING

The undersigned, hereinafter called the Proposer, declares that the only persons or parties interested in this proposal are those named herein, that this proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the City, and that the proposal is made without any connection or collusion with any person submitting another proposal on this Contract.

The Proposer further declares that it has carefully examined the Contract Documents for the services requested and has satisfied itself as to level and scale of work involved, including the fact that the description of the scope of services, as included herein, is brief and is intended only to indicate the general nature of the work. Each proposer must inform itself of the conditions relating to the execution of the work, and it is assumed that each proposer will inspect the documents and be thoroughly familiar with all the Contract Documents. Failure to do so will not relieve the successful Proposer of its obligation to enter into a contract and complete the contemplated work in strict accordance with the Contract Documents.

Each proposer shall inform itself of, and the Proposer awarded a Contract shall comply with, federal, state, and local laws, statutes, and ordinances relative to the execution of the work. This requirement includes, but is not limited to, applicable regulations concerning minimum wage rates, nondiscrimination in the employment of labor, protection of public and employee safety and health, environmental protection, fees, and similar subjects.

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8. PROPOSER'S INFORMATION

The names of the principal officers of the corporation submitting this proposal, or of the partnership, or of all persons interested in this proposal as principals are as follows:

Brent A. Schulte

Acknowledgement of Addenda numbers: 

If sole proprietor or partnership:


IN WITNESS hereto the undersigned has set its hand this ___ day of _____, 2022.

Signature: _____ Title: _____

If Corporation or LLC:

IN WITNESS WHEREOF, the undersigned corporation has caused this instrument to be executed and its seal affixed by its duly authorized officers this 23rd day of December, 2022.

Name of Entity: Mecca Investigations LLC

By: 
Signature

Brent Schulte
Print Name

Its: owner / manager

Attachment 1 – Proposer Certificate

PROPOSER CERTIFICATE

This certification must be completed, signed, and returned.
Failure to do so will result in bid disqualification

PUBLIC CONTRACTING LAWS

Proposer has reviewed and is familiar with and agrees to abide by the terms and provisions required by Culver City Code Chapter 2.12 for public contracts and ORS Chapter 279A - 279B. Proposer further agrees that all of the applicable provisions of Oregon law relating to public contracts are, by this reference, incorporated in, and made part of this invitation.

RESIDENT PROPOSER

A "resident bidder or proposer" is a proposer that has paid unemployment taxes or income taxes in Oregon during the 12 calendar months immediately preceding submission of this proposal and has a business address in Oregon.

Check One: Bidder [] is [] is not a resident proposer.

If a non-resident bidder, enter your state of residency: _____

NON-DISCRIMINATION

ORS 279A.110(1) states: "A bidder. ... may not discriminate against a subcontractor in the awarding of a subcontract because the subcontractor is a minority, women or emerging small business enterprise certified under ORS 200.055." Subsection (4) states "A bidder ... shall certify... that the bidder ... has not discriminated and will not discriminate, in violation of subsection (1).

Check One: Proposer states that it:

Has discriminated or will discriminate against minorities, women, or emerging small business enterprises in obtaining any required subcontracts.

Has not discriminated and will not discriminate against minorities, women, or emerging small business enterprises in obtaining any required subcontracts.

OREGON TAX LAWS

For purposes of this certificate, "Oregon Tax Laws" means those programs listed in ORS 305.380(4), which is incorporated herein by this reference. Examples include the state inheritance tax, personal income tax, withholding tax, corporation income and excise taxes,

amusement device tax, timber taxes, cigarette tax, other tobacco tax, 94-1 emergency communications tax, the homeowners and renters property tax relief program and local taxes administered by the Department of Revenue (Lane Transit District Employer Payroll Tax, The County Metropolitan Transit District of Oregon "Tr- Met" Employer Payroll Tax, and Tr-Met Self-Employment Tax).

Check. One: Proposer states that it:

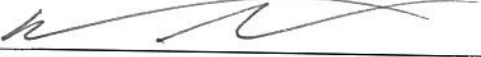
Has authority and knowledge regarding the payment of taxes, and that Proposer is, to the best of its knowledge, not in violation of any Oregon tax laws.

Does not have authority and knowledge regarding the payment of taxes, and that Contractor is, to the best of its knowledge, not in violation of any Oregon tax laws.

STATEMENT REGARDING CERTIFICATIONS

Proposer understands and acknowledges that the above representations are material and important and will be relied on by the City of Culver in awarding the Contract for which this proposal is submitted. The Proposer understands that any misstatement in these certifications is and shall be treated by the City of Culver as fraudulent concealment of the true facts relating to the submission of proposals for the contract.

I, the undersigned, a duly authorized representative of the Proposer, hereby certify that the answers to the foregoing Proposer Certificate questions and all statements therein contained are true and correct.

Signature:  Date: 12/23/2022

By: Brent Schulte Title: owner/manager

Phone: 541-777-9722 Email: MeccaInvestigationsLLC@GMAIL.COM

Company Name: Mecca Investigations LLC

Company Address: 35 SE CST. Suite D Madras, OR 97741

Attachment 4. Acknowledgement of Insurance Requirements

Contractor shall at all times maintain in force at Contractor's expense, each insurance noted below. Insurance coverage must apply on a primary or non-contributory basis. All insurance policies, except Professional Liability, shall be written on an occurrence basis and be in effect for the term of the contract. Policies written on a "claims made" basis must be approved and authorized by the City of Culver

Workers Compensation insurance in compliance with ORS 656.017, requiring contractor and all subcontractors to provide workers' compensation coverage for all subject workers, or provide certification of exempt status. Worker's Compensation Insurance to cover claims made under Worker's Compensation, disability benefit or any other employee benefit laws, including statutory limits in any state of operation with Coverage B Employer's Liability coverage all at the statutory limits. In the absence of statutory limits, the limits of said Employers Liability coverage shall be not less than \$500,000 each accident, disease, and each employee. This insurance must be endorsed with a waiver of subrogation endorsement, waiving the insured's right of subrogation against City.

Commercial General Liability insurance with a combined single limit of not less than:	
Per Single Claimant and Incident	All Claimants Arising from Single Incident
\$2,000,000	\$1,000,000

Commercial General Liability insurance includes coverage for personal injury, bodily injury, advertising injury, property damage, premises, operations, products, completed operations and contractual liability. The insurance coverages provided for herein must be endorsed as primary and non-contributory to any insurance of City, its officers, employees, or agents. Each such policy obtained by contractor shall provide that the insurer shall defend any suit against the named insured and the additional insureds, their officers, agents, or employees, even if such suit is frivolous or fraudulent. Such insurance shall provide City with the right, but not the obligation, to engage its own attorney for the purpose of defending any legal action against City, its officers, agents, or employees, and that contractor shall indemnify City for costs and expenses, including reasonable attorneys' fees, incurred or arising out of the defense of such action. The policy shall be endorsed to name City of Culver, and its officers, agents, employees, and volunteers as an additional insured. The additional insured endorsement shall not include declarations that reduce any per occurrence or aggregate insurance limit. The contractor shall provide additional coverage based on any outstanding claim(s) made against policy limits to ensure that minimum insurance limits required by the City are maintained. Construction contracts may include aggregate limits that apply on a "per location" or "per project" basis. The additional insurance protection shall extend equal protection to City as to contractor or subcontractors and shall not be limited to vicarious liability only or any similar limitation. To the extent any aspect of this Paragraph shall be deemed unenforceable, Then the additional insurance protection to City shall be narrowed to the maximum amount of protection allowed by law. **Required by City.**

Automobile Liability insurance with a combined single limit of not less than:
Per Occurrence \$1,000,000

Automobile Liability insurance includes coverage for bodily injury and property damage resulting from operation of a motor vehicle. Commercial Automobile Liability Insurance shall provide coverage for any motor vehicle (symbol i on some insurance certificates) driven by or on behalf of Contractor during the course of providing services under this contract. Commercial Automobile Liability is required for contractors that own business vehicles registered to the business. Examples include: plumbers, electricians, or construction contractors. An Example of an acceptable personal automobile policy is a contractor who is a sole proprietor that does not own vehicles registered to the business. **Required by City**

Additional Requirements. Contractor shall pay all deductibles and self-insured retentions. A cross-liability clause or separation of insured's condition must be included in all commercial general liability policies required by the contract. Contractor's coverage will be primary in the event of loss.

Certificate of Insurance Required. Contractor shall furnish a current Certificate of Insurance to the City with the signed contract. Contractor shall notify the City in writing at least thirty (30) days in advance of any cancellation, termination, material change, or reduction of limits of the insurance coverage. The Certificate shall also state the deductible or, if applicable, the self-insured retention level. Contractor shall be responsible for any deductible or self-insured retention.

I certify that I acknowledge the above insurance information as a requirement to enter into a contract with the City of Culver. I also certify that I carry the required insurance limits as stated in this Exhibit or can, if selected as a result of this RFP, obtain the required insurance and provide proof of the required insurance certificates prior to signature and execution of the contract.

Signature 

Date 12/23/2022

Printed Name and Title: Brent Schulte - Owner/Manager

Nuisance Abatement Officer proposal for City of Culver

MECCA INVESTIGATIONS LLC.

35 SE C Street Suite D Madras Oregon 97741

541-615-1831

meccainvestigationsllc@gmail.com

Brent Schulke – Owner / Manager

541-777-9722

How proposer meets the qualifications

Greetings, I am the owner / manager of Mecca Investigations LLC. I am a self-motivated, hardworking, and passionate individual who has worked in the public safety field for over 12 years. Prior to my public safety career, I have held various positions in the customer service and retail spectrum to include T-Mobile, Les Schwab, and Cost-Plus World Market which I believe have benefited me in my service to the public as an employee of the public. I am Currently employed on a part time basis as a Legal Assistant with the Law Office of Jered Reid.

I am seeking the opportunity to use the training and experience I have acquired throughout my career in law enforcement to benefit the City of Culver. I have over 2000 hours of training certified through the Oregon Department of Public Safety Standards and Training in various fields and topics. I am a quick learning individual with common sense, good decision-making skills and high integrity. I have served the citizens of Jefferson County and Madras with pride and commitment for over a decade.

I have a deep knowledge of the Oregon Criminal code, Oregon Traffic code, and Ordinances of the city of Madras. It is my experience that many city ordinances resemble those of other municipalities with regard to accepted best practices and legal review. In reviewing the Culver Municipal Code, I have found this to be the case to a large extent. It is my understanding that the biggest land use issue facing the City of Culver is unpermitted structures.

During my career as a law enforcement officer, I was consistently engaged in a wide variety of contacts with the public regrading a wide range of complaints, incidents and concerns. Some of the issues routine and others extremely complex and sensitive. A portion of these cases required the utmost confidentiality. Some of these cases involved sealed indictments and gag orders regarding major crimes as well as individuals protected health information and juvenile cases. Communication is the beginning of understanding and I believe it is paramount in the successful resolution of any issue. This is a key aspect of success in working with the public and I have done so in a vast number of situations. My communications experiences range widely from interviewing individuals suspected and convicted of committing major crimes, to briefing other officers on intelligence, to

coordinating the executions of a search warrant, and speaking with citizens about their neighbors barking dog.

Countless times throughout my career, I responded to violent, dangerous, and complex situations which required composure, self-control, professionalism, communication skills, and confidentiality for successful and safe resolution. In my opinion, all successful investigations require objective reasoning without the interference of personal beliefs or opinions. Taking all the facts at hand into account and the specific circumstances in which they exist is crucial in the equitable enforcement of the law. The reasonable application of the law includes the consideration of aggravating and mitigating circumstances.

Throughout my law enforcement career, I was able to develop and foster relationships with my immediate co-workers as well as colleagues and professionals from other agencies, legal representation of suspects, district attorney's offices, as well as judges and court staff. I have maintained those relationships to this day. I resigned from the Madras Police Department in good standing with those relationships intact albeit, it is my belief that the most important relationships I was able to build were those with the general public. The trust and respect of the citizens I interacted with during my career were vital to my success and I believe they are vital to the success of those who engage with the public. It is my belief that education and good faith are key factors in gaining compliance with the public regarding code and ordinance violations. It is in that spirit, if chosen, in which I would serve the city of Culver.

I possess a High School diploma and a valid Oregon driver's license with an acceptable driving record. I am physically able to operate a motor vehicle in day and night conditions as well as access confined spaces, climb ladders, and walk considerable distances on undeveloped terrain including construction sites.

Services offered satisfying the qualifications and statement of work

Mecca Investigations LLC. Will provide comprehensive and experienced nuisance abatement services to the city of Culver and will develop and implement an ongoing community education program via owner/manager Brent Schulke (Resume incorporated herein). Mecca Investigations LLC. will accomplish the above and below stated work by providing its owner / manager (Brent Schulke) as the sole person(s) providing the work.

Mecca Investigations LLC. will make Brent Schulke available to the City of Culver to perform the following services:

- Responding to and investigating City of Culver nuisance code complaints reported to the City of Culver, within the city of Culver.

- Contacting citizens regarding the nuisance complaints via in person contact, U.S. Mail, email and phone.
- Maintaining accurate and comprehensive case files, enforcement records, and reports and present them either verbally or in writing.
- Issuing citations for City of Culver nuisance code violations when necessary.
- Preparation of evidence nuisance violations for hearings and court proceedings and testifying in court
- Conducting field inspections.
- Coordinating code enforcement activities with other departments.
- Ensuring compliance with terms established by land use laws, City of Culver policies and ordinances.
- Research of ordinances, codes, deeds, building records, building codes, and abatement codes.
- Provide recommendations concerning code revisions and enforcement practices and coordinating hearings with the code enforcement hearings officer.
- Work with the City of Culver legal counsel in preparing cases, liens, and other legal procedures.

Mecca Investigations LLC. will provide Brent Schulke to the City of Culver at an average hourly rate of \$48.07 per hour. Mecca Investigations LLC. will provide Brent Schulke to the city of Culver for an average of 13 hours per week (No less than 10 hours per week, no more than 16 hours per week) for a total monthly salary of \$2500.00. Mecca Investigations LLC. will provide all equipment, tools, material and/or supplies necessary to fulfill its obligations under the terms of any agreement reached.

Resume

Brent Schulke
2036 SE E Street
Madras, OR 97741

Experience and Work History -

Legal Assistant – Law Office of Jered Reid

July 2022 – Present

Detective – Madras Police Department

July 2019 – July 2022

Police Officer – Madras Police Department

February 2012 – June 2013 (Lay Off) and November 2013 to July 2019 (Re-hired).

Corrections Deputy – Jefferson County Sheriff's Office

October 2009 to March 2010 (Lay off) and September 2010 to February 2012 (Re-hired)

Reserve Police Officer – Madras Police Department

August 2011 to February 2012 (Hired full time)

Reserve Deputy Sheriff – Jefferson County Sheriff's Office

January 2009 to October 2009, March 2010 to September 2010, June 2013 to November 2013

Job Functions – Detective

- Investigate major crimes within the city of Madras
- Coordinate with other agencies for search warrants and multi-agency investigations
- Prepare and serve search warrant affidavits and search warrants
- Interview and interrogate suspects in major criminal cases
- Interview victims of crime and witnesses of crime
- Follow up on and investigate cases taken by other officers
- Investigate reports of child abuse and neglect
- Work with district attorneys to build strong criminal cases
- Conducted plain clothes surveillance and remote surveillance of suspects during criminal investigations.
- Conducted safety and intel briefings regarding operations.

Job Functions - Police

- Investigated complex crimes / crime scenes including assaults, distribution / manufacture of narcotics, burglaries, thefts, sex crimes, family offenses and death investigations among others resulting in the Apprehension and convictions of offenders.
- Responded to and investigated ordinance violations.
- Educated and worked with citizens on local laws and ordinances to gain compliance.
- Collected evidence to include photographs, and physical evidence.
- Prepare and store evidence for submission and court proceedings.
- Interviewed and interrogate suspects / violators.
- Completed detailed arrest reports / incident reports / search warrants.
- Organized and recorded facts to prepare reports.
- Searched vehicles, buildings, homes and property for evidence, stolen property, and suspects.
- Maintained department armory / maintenance records for firearms / training.
- Directed and controlled crowds at parades, funeral processions, and sporting events.
- Conducted high-speed vehicle chases in serious and emergency situations.
- Mediated domestic-related disturbances.
- Patrolled designated districts in patrol cars and on foot.

Served active warrants and subpoenas.

Wrote reports on arrests made, activities performed, and unusual incidents observed.

Liaised with school counselors and administrators regarding juvenile offenders.

Prepared cases for trial and appeared and testified in court as a witness.

Monitored and investigated suspicious persons, situations and unusual activities.

Actively reviewed case law / department policy and procedure and implemented same.

Located, processed, and secured evidence in a variety of criminal cases.

Job Functions - Corrections

Process the reception, detention, and release of adult inmates.

Handle difficult and complex tasks and duties within the institution.

Maintain institutional security on a 24-hour basis with physical checks and remote monitoring.

Implement the policies and procedures of the Jefferson County Sheriff's Office and the Oregon standards for local correctional facilities.

Supervise assigned groups of adults engaged in work details and leisure time activities.

Transport inmates and prisoners safely and in accordance with applicable regulations, in a variety of situations.

Write reports of activities and incidents relating to inmate behavior, rule violations and criminal investigations.

Conduct criminal investigations and prepare cases for submission to the District Attorney's Office.

Conduct inmate hearings for rule violations.

Investigate incidents of inmate misconduct and victimization.

Attend training programs and activities.

Maintain security and order of the courtroom.

Detain, search, guard, and transport prisoners.

Keep records of prisoner movements and write reports on incidents.

Job Functions - Reserve

Assist full-time patrol deputies in routine functions.

Operated Marine equipment and enforced Oregon Marine laws, State Park rules, and Oregon Administrative Rules on waterways within Jefferson County.

Performed similar tasks as previously stated in a police job functions at supervision of certified officers.

QUALIFICATIONS

- Countless contacts with Madras and Jefferson County citizens regarding municipal and county ordinance violations and nuisance violations.
- Achieved successful outcomes with citizens regarding code and nuisance violations.
- Tenured Investigator.
- Deep knowledge of criminal law, Oregon Revised Statutes and local nuisance violations.
- Maintained a basic and Intermediate Police certificate through DPSST.
- Over 12 years' total law enforcement experience
- Excellent working relations with department members and other outside agencies within Central Oregon.
- Over 2000 training hours recognized through DPSST.
- Responsible for investigation, apprehension, and successful prosecution of hundreds of suspects in relation to crimes including but not limited to burglary, narcotics, assault, sex crimes, theft, robbery, criminal mistreatment, weapons violations and infractions.
- Advanced training in interview and interrogation.
- Resigned in good standing from the Madras Police Department and Jefferson County Sheriff's Office.

Attributes

- Calm under pressure
- Team Player
- Attention to Detail
- Fast Learner
- Exceptional problem solver
- Loyal
- Enthusiastic
- Passionate
- Punctual
- Humble
- Dedicated
- Duty driven
- Self-motivated
- Community oriented

Additional responsibilities / duties

Madras Police Department Firearms Instructor / coordinator

Madras Police Department Armorer

Madras Police Department Police Training Officer

Madras Police Department ORPAT Instructor

Madras Police Department MILO Instructor

Education

High School Diploma

I have acquired 44 credits to date through Chemeketa Community College toward a degree in criminal justice.

Training

DPSST Basic Police academy

DPSST Basic Corrections Academy

Central Oregon Reserve Academy

Oregon Marine Law Enforcement Academy

NRA Firearms Instructor

Oregon DPSST Firearms Instructor

Glock Armorer

Remington 870 Armorer

CPR / First Aid

ORPAT instructor

MILO Instructor

Over 2000 training hours in various topics certified through the Oregon Department of Public Safety Standards and Training. (See attached transcript)

Honors

- DPSST Leo B. App High Shooter Award (2012)
- Madras Police Department Officer of the year (2014)
- City of Madras Employee of the year (2018)
- Madras Police Department Purple Heart Award (2022) (For actions in service April 2018)



Brent Schulke - Owner/Manager

12/23/2022

Date



Oregon Criminal Justice Information Records Inquiry System (CJ IRIS)

Schulke, Brent A.**ID: 50504****Madras Police Department**Status: **Inactive**Rank: **Police Officer**

Class:

Assign:

Transcript

Employment					
Date	Agency	Action	Rank	Classification	Assignment
7/1/2022	Madras Police Department	Resigned	Police Off		
11/29/2013	Jefferson County Sheriff's Office	Resigned	Dpty Shrf		
11/26/2013	Madras Police Department	Hired	Police Off		
10/24/2013	Jefferson County Sheriff's Office	Reclassified	Dpty Shrf		
6/30/2013	Madras Police Department	Layoff	Police Off		
6/20/2013	Jefferson County Sheriff's Office	Hired	Reserve		
2/8/2012	Madras Police Department	Reclassified	Police Off		
2/7/2012	Jefferson County Sheriff's Office	Resigned	Dpty Shrf		
8/31/2011	Madras Police Department	Hired	Reserve		
9/8/2010	Jefferson County Sheriff's Office	Reclassified	Dpty Shrf		
3/31/2010	Jefferson County Sheriff's Office	Reclassified	Reserve		
10/1/2009	Jefferson County Sheriff's Office	Hired	Dpty Shrf		

Certification						
Status Date	Certificate	Level	Status	Certificate Date	Expiration Date	Probation Date
10/1/2022	Police Officer	Basic	Lapsed	5/2/2013	7/1/2027	
10/1/2022	Police Officer	Intermediate	Lapsed	12/17/2018	7/1/2027	
2/15/2020	Corrections Officer	Basic	Expired	10/4/2011		

Training					
Date	Course	Title	Status	Score	Hours
4/25/2022	MSS08561	Child Interviewing/ Karly's Law	Passed	0.0	1.00
3/3/2022	MISCMAN	2022 LE Basic 3 Year Maintenance	Completed	0.0	0.00
2/4/2022	BNS41020	DUII/SFST Refresher	Passed	0.0	4.00
2/4/2022	BNS36700	Intox 8000 Certification	Passed	0.0	4.00
2/2/2022	BNS00223	ICAC/Child Pornography Investigations	Passed	0.0	3.00
2022 Hours					12.00
12/21/2021	MISCMAN	2021 LE Annual Maintenance	Completed	0.0	0.00
12/15/2021	HBS39923	Shotgun School	Passed	0.0	9.00
12/14/2021	HBS26649	Ballistic Breaching	Passed	0.0	4.00
12/14/2021	HBS24271	Shotgun School	Passed	0.0	9.00
12/13/2021	HBS26992	Shotgun School	Passed	0.0	9.00
12/7/2021	07640	28CFR-Part23;RISSIntel-RISSafe;Deconfliction	Passed	0.0	2.00
11/29/2021	F6E07160	Legal Update (Miranda, Search & Seizure, Case	Passed	0.0	3.00
11/18/2021	F6E30165	OPOA 51st Annual Conference	Passed	0.0	8.00
11/17/2021	F6E01552	OPOA 51st Annual Conference	Passed	0.0	3.00
11/16/2021	F6E15768	OPOA 51st Annual Conference	Passed	0.0	8.00
11/15/2021	F6E10229	OPOA 51st Annual Conference	Passed	0.0	8.00
9/30/2021	F6F00056	Domestic Violence Response Protocol	Passed	0.0	2.00

9/30/2021	F6F11523	Sexual Response Protocol	Passed	0.0	2.00
8/26/2021	F6E37688	Rifle / Pistol	Instructed	0.0	2.00
8/12/2021	MSP31742	Naloxone (Narcan)	Passed	0.0	0.50
8/10/2021	F6E21998	Taser Re-Cert	Passed	0.0	4.00
7/29/2021	F6E16519	DNA High Throughput Property Crime	Passed	0.0	1.50
6/9/2021	F6E21803	Firearms Training (Rifle)	Instructed	0.0	4.00
4/29/2021	F6D08445	Oregon DPSST Ethics Bulletin (October 2020)	Passed	0.0	0.50
4/29/2021	F6D27337	Oregon DPSST Ethics Bulletin (November 2020)	Passed	0.0	0.50
4/29/2021	F6D28977	Oregon DPSST Ethics Bulletin (December 2020)	Passed	0.0	0.50
4/1/2021	F6E39106	Exploring Anxiety Disorders for 1st Responders	Passed	0.0	0.50
4/1/2021	F6E39929	Helping 1st Responders Understand Depression	Passed	0.0	0.50
3/20/2021	F6E44265	First aid/CPR/AED Recert	Passed	0.0	5.00
3/19/2021	F6D19246	MILO Range Training	Instructed	0.0	5.00
3/1/2021	F6D09089	De-escalation, Intervention & Force Mitigation	Passed	0.0	3.50
3/1/2021	F6D29807	Illicit Racial Bias and Decision Making	Passed	0.0	3.00
2/24/2021	F6D40414	De-escalation, Intervention & Force Mitigation	Passed	0.0	3.00
2/16/2021	F6D35625	Pistol / Rifle Qualification	Instructed	0.0	1.00
2/16/2021	F6D26884	Pistol and Rifle Reload / Transition/ Cover Ref.	Instructed	0.0	1.00
2/16/2021	F6D37043	Pistol / Rifle Qualification	Passed	0.0	1.00
2/11/2021	BPT02929	SFST Refresher (Webinar)	Passed	0.0	4.00
2/3/2021	BNP43887	New Detective Orientation	Passed	0.0	7.00
1/27/2021	BNP21401	New Detective Orientation	Passed	0.0	8.00
				2021 Hours	110.00
12/31/2020	20-CVDL1	2020 LE Annual Maint-Not Met COVID19	Incomplete	0.0	0.00
12/30/2020	F6D26781	OSP Firearms Packaging/ Physical Evidence Manual	Passed	0.0	2.00
12/24/2020	F6D41669	OSHA COVID 19 Temporary Standards for Work.	Passed	0.0	2.00

10/2/2020	M00-19A	DPSST Adult Learning Core	Passed	0.0	2.00
10/2/2020	F6D25424	Field Training & Evaluation Program Instructor.	Passed	0.0	24.00
9/4/2020	F6D41126	Pistol/ Rifle Qualification	Instructed	0.0	2.00
8/10/2020	F6D30501	Crimes Against Children Conference	Passed	0.0	6.00
7/8/2020	F6D02720	Oregon DPSST Ethics Bulletin	Passed	0.0	0.50
7/8/2020	F6D01713	Oregon DPSST Ethics Bulletin (March 2020)	Passed	0.0	0.50
7/8/2020	F6D26529	Oregon DPSST Ethics Bulletin in (May 2020)	Passed	0.0	0.50
7/8/2020	F6D19249	Oregon DPSST Ethics Bulletin (April 2020)	Passed	0.0	0.50
7/3/2020	F6D06672	Taser X2 Re-Cert	Passed	0.0	4.00
3/19/2020	F6D00527	DOJ Legal Update/FEB 2020	Passed	0.0	2.00
3/11/2020	F6D38498	Enforcement of Tribal "Foreign" Protection Orders	Passed	0.0	1.50
2/20/2020	F6D25729	Pistol Qualification	Passed	0.0	1.00
1/22/2020	F6D31293	Reducing Risk On The Road (Lexipol Webinar)	Passed	0.0	1.00
1/2/2020	F6D08362	Oregon DPSST Ethics Bulletin (November 2019)	Passed	0.0	0.50
1/2/2020	F6D42633	Oregon DPSST Ethics Bulletin (October 2019)	Passed	0.0	0.50
				2020 Hours	48.50
12/19/2019	BNS13995	Building Search Warrants and Court Orders	Passed	0.0	4.00
12/12/2019	MISCMAIN	2019 LE Basic 3 Year Required Maintenance	Completed	0.0	0.00
11/20/2019	BNP21174	CTK Interview Techniques	Passed	0.0	24.00
11/9/2019	F6D34676	Low Light/ New Pistol Qualification Update	Passed	0.0	2.00
10/16/2019	F6D12328	Oregon DPSST Ethics Bulletin July 2019	Passed	0.0	0.50
10/16/2019	F6D38527	Oregon DPSST Ethics Bulletin August 2019	Passed	0.0	0.50
10/16/2019	F6D36277	Oregon DPSST Ethics Bulletin September 2019	Passed	0.0	0.50
9/25/2019	F6D17765	Handgun Instructor Refresher & Basic Polic Qual.	Passed	0.0	8.00
6/27/2019	MISCMAIN	2019 LE Annual Maintenance	Completed	0.0	0.00
6/18/2019	F6D09200	Oregon Government Ethics Law	Passed	0.0	1.50
6/12/2019	F6D05864	Taser Warning Update	Passed	0.0	0.50

5/28/2019	F6D22950	Taser X2 Re-certification	Passed	0.0	4.00
5/23/2019	F6D32547	Pistol Qualif./Moving&Discretionary Targets	Passed	0.0	2.00
5/2/2019	F6D05809	Trauma Informed Culturally Competent Response	Passed	0.0	8.00
4/19/2019	OCS34084	Child Abuse and Family Violence Summit	Passed	0.0	3.00
4/18/2019	OCS18734	Child Abuse and Family Violence Summit	Passed	0.0	6.00
4/17/2019	OCS36329	Child Abuse and Family Violence Summit	Passed	0.0	6.00
4/16/2019	OCS35102	Defensive Tactics	Passed	0.0	6.00
3/29/2019	F6D06451	Active Shooter / ConSim	Passed	0.0	8.00
3/2/2019	CVS25684	CULTURAL COMPETENCE	Passed	0.0	0.50
2/21/2019	F6D18277	Oregon DPSST Ethics Bulletin (January 2019)	Passed	0.0	0.50
2/15/2019	F6D43160	Pistol/Rifle Qualification	Instructed	0.0	2.00
2/15/2019	F6D43160	Pistol/Rifle Qualification	Passed	0.0	2.00
2/12/2019	F6D04874	Karly's Law Training/Online	Passed	0.0	0.50
1/25/2019	F6D22186	Rifle/Shotgun Training	Passed	0.0	2.00
1/25/2019	F6D22186	Rifle/Shotgun Training	Instructed	0.0	2.00
1/17/2019	F6D37680	Firearms Training Pistol/Rifle	Passed	0.0	2.00
1/17/2019	F6D37680	Firearms Training Pistol/Rifle	Instructed	0.0	2.00
				2019 Hours	92.00
12/31/2018	MISCMAIN	2018 LE Annual Required Maintenance	Completed	0.0	0.00
12/22/2018	F6D29929	Building Clearing/Threat	Passed	0.0	2.00
11/28/2018	F6D15616	Traffic Incident Management	Passed	0.0	4.00
11/24/2018	F6D39472	MILO	Passed	0.0	1.00
11/24/2018	F6D39472	MILO	Instructed	0.0	5.00
11/10/2018	F6W40443	First Aid/CPR/AED Recert	Passed	0.0	4.00
4/14/2018	F6W07030	Firearms Qualification	Instructed	0.0	2.00
4/14/2018	F6W07030	Firearms Qualification	Passed	0.0	2.00

4/13/2018	F6W06772	Firearms Qualification	Instructed	0.0	2.00
4/9/2018	CVS27624	Self-Care	Passed	0.0	2.00
4/9/2018	CVS32023	CULTURAL DIVERSITY- COLUMBIA & EGYPT	Passed	0.0	2.00
1/7/2018	F6B29286	Firearms Training	Passed	0.0	5.00
1/7/2018	F6B11502	Firearms Qualification	Instructed	0.0	1.00
1/5/2018	F6B35299	Firearms Qualification	Instructed	0.0	2.00
				2018 Hours	22.00
12/20/2017	F6A10279	MILO Training	Instructed	0.0	2.00
12/8/2017	F6C41996	MILO Training	Instructed	0.0	6.00
11/9/2017	F6A09893	Karly's Law Review	Passed	0.0	2.00
10/20/2017	F6A09434	Firearms Qualification	Instructed	0.0	4.00
10/20/2017	F6A09434	Firearms Qualification	Passed	0.0	2.00
10/17/2017	F6A09530	Why Searching and Frisking a Subject is Crucial	Passed	0.0	0.50
10/12/2017	F6A09435	Firearms Qualification	Instructed	0.0	4.00
9/19/2017	F6A10121	28CFR-Part23;RISSIntel/RISSafe/De-confliction	Passed	0.0	2.00
7/24/2017	F6A08680	Overview of PTSD for Corrections Officers	Instructed	0.0	1.00
6/16/2017	F6A08322	Taser	Passed	0.0	0.50
6/9/2017	F6C04461	Advanced Roadside Impaired Driving Enforcement	Passed	0.0	16.00
6/9/2017	F6C17553	Advanced Roadside Impaired Driving Enforcement	Passed	0.0	16.00
6/9/2017	F6C02724	Advanced Roadside Impaired Driving Enforcement	Passed	0.0	16.00
4/22/2017	F6A04916	Firearms Qualification	Instructed	0.0	4.00
3/30/2017	F6A08601	Police Training Officer/Reno Model	Passed	0.0	32.00
3/24/2017	F6A04838	Firearms Training	Instructed	0.0	5.00
3/17/2017	F6A04508	Firearms Training	Instructed	0.0	1.00
2/6/2017	F6A04180	SFST Refresher	Passed	0.0	4.00
				2017 Hours	91.00
12/31/2016	MISCMAIN	2016 Police Maintenance Basic	Completed	0.0	0.00

12/9/2016	F6A03715	Remington 870 Armorer Course	Completed	0.0	16.00
12/5/2016	F6C13802	First Aid/CPR	Passed	0.0	4.00
10/31/2016	F6C12109	Karly's Law Training	Passed	0.0	1.00
10/28/2016	F6A03440	MILO Training	Instructed	0.0	7.00
10/28/2016	F6A04836	Firearms Training	Instructed	0.0	4.00
10/28/2016	F6A04837	Firearms Training	Instructed	0.0	4.00
10/17/2016	F6C28702	Active Shooter	Passed	0.0	4.00
9/19/2016	F6A02323	Crisis Intervention	Passed	0.0	9.00
9/17/2016	F6A02283	Firearms Qualification	Instructed	0.0	2.00
9/17/2016	F6A02284	Firearms Training	Instructed	0.0	2.00
9/16/2016	F6A02282	Firearms Qualification	Instructed	0.0	2.00
9/16/2016	F6A02282	Firearms Qualification	Passed	0.0	2.00
9/14/2016	F6A02281	Firearms Training	Instructed	0.0	2.00
9/3/2016	F6A02093	Firearms Training	Instructed	0.0	2.00
5/28/2016	F6A00013	Firearms Training - Low Light Pistol	Instructed	0.0	2.00
5/27/2016	F6A00012	Firearms Training - Low Light Pistol	Instructed	0.0	2.00
5/6/2016	F6C00224	Interview and Interrogation: Minimal Facts	Passed	0.0	5.00
4/22/2016	F6B00549	Child Abuse Summit	Passed	0.0	3.00
4/21/2016	F6B00583	Child Abuse Summit	Passed	0.0	6.50
4/20/2016	F6B00582	Child Abuse Summit	Passed	0.0	6.50
4/19/2016	F6B00581	Child Abuse Summit	Passed	0.0	6.50
3/26/2016	16-0129	Firearms Training	Instructed	0.0	1.50
3/26/2016	16-0132	Firearms Qualification	Passed	0.0	1.00
3/26/2016	16-0132	Firearms Qualification	Instructed	0.0	1.00
3/25/2016	16-0129	Firearms Training	Instructed	0.0	1.50
3/25/2016	16-0132	Firearms Qualification	Instructed	0.0	1.50

3/20/2016	F6C04502	Delirium, Dementia and Alzheimer's Disease	Passed	0.0	8.00
3/18/2016	16-0129	Firearms Training	Instructed	0.0	1.00
3/18/2016	16-0132	Firearms Qualification	Instructed	0.0	1.50
3/11/2016	16-0183	Firearms Instructor Development Course	Passed	0.0	80.00
2/16/2016	16-0101	Active Shooter - Tactical Response	Passed	0.0	8.00
				2016 Hours	160.50
12/18/2015	15-0276	Use of Force - Other	Passed	0.0	4.00
12/15/2015	15-0132	Firearms Qualification	Instructed	0.0	2.00
12/15/2015	15-0132	Firearms Qualification	Passed	0.0	2.00
12/3/2015	15-0129	Firearms Training	Instructed	0.0	2.00
12/1/2015	15-0776	Evidence Collection	Passed	0.0	1.50
11/23/2015	15-0132	Firearms Qualification	Passed	0.0	1.00
11/21/2015	15-0132	Firearms Qualification	Instructed	0.0	2.00
11/5/2015	15-0251	MILO Training	Instructed	0.0	3.00
10/21/2015	15-0251	MILO Training	Passed	0.0	16.00
8/31/2015	15-0100	Active Shooter	Passed	0.0	4.00
8/16/2015	F6A10005	Simunitions Training	Passed	0.0	1.50
7/20/2015	15-0129	Firearms Training	Instructed	0.0	4.00
7/19/2015	15-0129	Firearms Training	Instructed	0.0	4.00
6/30/2015	15-0132	Firearms Qualification	Instructed	0.0	1.00
6/28/2015	15-0132	Firearms Qualification	Instructed	0.0	3.00
6/19/2015	15-0129	Firearms Training	Passed	0.0	40.00
3/18/2015	15-1228	Vehicle Stops	Passed	0.0	4.00
2/25/2015	15-0905	Ethics	Passed	0.0	1.00
2/6/2015	15-0251	MILO Training	Passed	0.0	1.00
				2015 Hours	76.00
11/21/2014	14-0129	Firearms Training	Passed	0.0	4.00

11/20/2014	14-0164	Remington Armorer's Course	Passed	0.0	16.00
11/12/2014	14-0998	ORPAT / IDC	Passed	0.0	7.00
11/4/2014	14-0156	Glock Armorer's Course	Passed	0.0	8.00
10/19/2014	14-0129	Firearms Training	Instructed	0.0	2.00
9/30/2014	14-0277	Taser X2	Passed	0.0	4.00
6/6/2014	14-0823	Eye Witness Evidence	Passed	0.0	2.00
2/27/2014	14-0129	Firearms Training	Passed	0.0	2.00
2/21/2014	14-1043	Reid Interview & Interrogation	Passed	0.0	7.00
2/20/2014	14-1043	Reid Interview & Interrogation	Passed	0.0	24.00
2/4/2014	14-0716	LEDS Recertification	Passed	0.0	1.00
2014 Hours					75.00
12/11/2013	13-0964	Bloodborne Pathogens	Passed	0.0	4.00
12/6/2013	13-1234	First Responder to Traffic Collisions	Passed	0.0	1.00
10/24/2013	13-0953	CPR / First Aid / AED	Passed	0.0	6.00
6/21/2013	13-0109	Confrontational Simulation	Passed	0.0	2.00
4/12/2013	13-0711	Computer Training - Other	Passed	0.0	4.00
1/8/2013	13T001	Police Field Training Manual	Passed	0.0	50.00
2013 Hours					67.00
12/21/2012	12-0272	Taser Refresher Training	Passed	0.0	2.00
12/14/2012	12-0276	Use of Force - Other	Passed	0.0	4.00
12/5/2012	12-0132	Firearms Qualification	Passed	0.0	4.00
9/27/2012	12-3090	Radar / Lidar - Practical	Passed	0.0	16.00
8/17/2012	12-0008	DPSST Basic Police	Passed	0.0	640.00
7/23/2012	12-0011	Intoxilyzer 8000-Training hours included in Basic	Passed	0.0	0.00
7/18/2012	12-0685	Special Needs Training - Other	Passed	0.0	0.00
7/12/2012	12-0010	SFST/DID- Training hours included in Basic	Passed	0.0	0.00

6/20/2012	12-3087	Lidar Operators Course	Passed	0.0	6.00
6/5/2012	12-3092	Radar Operators Course	Passed	0.0	8.00
3/12/2012	12-0132	Firearms Qualification	Passed	0.0	2.00
				2012 Hours	682.00
12/22/2011	11-0114	Defensive Tactics	Passed	0.0	4.00
11/12/2011	11-0562	Reserve Academy	Passed	0.0	53.50
10/27/2011	11-3080	SFST & Drugs That Impair Driving (DID)	Passed	0.0	24.00
10/25/2011	11-1274	Briefing Trg - Multiple Topics,Consolidated Roster	Passed	0.0	2.50
10/6/2011	11-1075	Intoxilyzer 8000	Passed	0.0	8.00
8/28/2011	11-0953	CPR / First Aid / AED	Passed	0.0	4.00
8/20/2011	11-0728	Inmate Classification	Passed	0.0	1.00
8/20/2011	11-0943	Fire Safety / Suppression Training - Other	Passed	0.0	1.00
6/23/2011	11-0738	Prison Rape Elimination Act	Passed	0.0	1.00
6/23/2011	11-1274	Briefing Trg - Multiple Topics,Consolidated Roster	Passed	0.0	1.00
5/19/2011	11-1274	Briefing Trg - Multiple Topics,Consolidated Roster	Passed	0.0	2.50
3/30/2011	11-1133	OSHA - Gas Pumping	Passed	0.0	1.00
3/25/2011	11T002	Corrections Field Training Manual	Passed	0.0	50.00
2/14/2011	11-0964	Bloodborne Pathogens	Passed	0.0	1.00
2/11/2011	11-0964	Bloodborne Pathogens	Passed	0.0	1.00
1/11/2011	11-1274	Briefing Trg - Multiple Topics,Consolidated Roster	Passed	0.0	2.50
				2011 Hours	158.00
11/19/2010	10-0001	DPSST Basic Corrections	Passed	0.0	200.00
8/5/2010	10-1262	Video Training Courses	Passed	0.0	2.00
7/15/2010	10-1262	Video Training Courses	Passed	0.0	2.00
5/6/2010	10-1202	Defensive Driving	Passed	0.0	2.00
4/19/2010	10-1228	Vehicle Stops	Passed	0.0	4.00
4/16/2010	10-0559	Oregon Marine Law Enforcement Academy (OMLEA)	Passed	0.0	80.00

4/8/2010	10-0711	Computer Training - Other	Passed	0.0	2.00
2/23/2010	10-0778	Crimes / Crime Scenes - Other	Passed	0.0	1.00
2/23/2010	10-1274	Briefing Trg - Multiple Topics,Consolidated Roster	Passed	0.0	1.00
				2010 Hours	294.00
12/23/2009	09-0634	Report Writing	Passed	0.0	2.00
12/15/2009	09-0727	In-Custody Suicide Prevention	Passed	0.0	1.00
12/15/2009	09-1274	Briefing Trg - Multiple Topics,Consolidated Roster	Passed	0.0	1.00
11/14/2009	09-0562	Reserve Academy	Passed	0.0	320.00
11/12/2009	10-0001	DPSST Basic Corrections	Cancelled	0.0	0.00
7/18/2009	09-0153	AR-15 Basic Operator / Qualification	Passed	0.0	1.00
6/11/2009	09-0274	Taser - Other	Passed	0.0	2.00
6/8/2009	09-0249	Range 3000	Passed	0.0	2.00
4/17/2009	09-0141	Handgun Qualification	Passed	0.0	5.00
4/10/2009	09-0293	Other Use of Force Video	Passed	0.0	4.00
1/30/2009	09-0699	CAD / MDS / MDT System	Passed	0.0	0.50
1/30/2009	09-1119	Rights / Legal Updates - Victims Assistance	Passed	0.0	0.50
1/30/2009	09-0792	Amber Alert	Passed	0.0	1.00
1/30/2009	09-0211	The Bullet Proof Mind	Passed	0.0	0.75
				2009 Hours	340.75
				Total Hours	2228.75

Attributes			
Topic	Attribute	Effective Date	Expiration Date
Certification Cards	First Aid and CPR	3/20/2021	3/31/2023
Code of Ethics	Signed	4/23/2012	
Code of Ethics	Signed	10/25/2010	

Education				
Date	Degree	School	Major	Hours
No education data!				

May not reflect most current data

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