The General Fund is the fund used for the general operation of city government with the fund divided into departments to track the expenses. The city historically balances the budget using the actual amounts received in the prior year audited amounts with "carry over" funds used for capital expenditures. This budget year is an exception with \$55,000 being allocated for projected Personnel and Materials & Services expenditures.

					General Fund				****	
			orical Data - A	ctual	Resources & Revenues			20	24-25 Budget Year	
	0 D.:		JNAUDITED							
	2 yr. Prior 2021-22		1 yr. Prior 2022-23	Adopted Budget this Year 2023-24	Line Item Descriptions		roposed by dget Officer	Approved by	Adopted by	
\vdash			LULL LU	1 Cui 2020-24	RESOURCES	Bu	aget Officer	Budget Committee	Governing Body	NOTES
\$	1,805,631	\$	1,475,754	\$ 1,475,754	Beginning Fund Balance	- s	1,574,906			
\$	1,805,631		1,475,754		Total Beginning Fund Balance	\$	1,574,906	\$ -	\$ -	
			.,,	1,170,701		Ψ	1,574,900	Φ -	\$ -	
_	110 017	_			Taxes					
\$	448,317	-	463,499	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Current Year Taxes	\$	463,499			
		\$	9,690		Prior Year Taxes (5% estimated)	\$	46,350			
-	110.01	_			Uncollectable in fiscal year	\$	(36,660)			
\$	448,317	\$	473,189	\$ 448,317	Total Taxes	\$	473,189	\$ -	\$ -	
					Licenses, fees & permits	-				
\$	61,259	\$	69,278	\$ 61,259	Franchise fees	\$	69,278			
\$	1,635	\$	1,542	\$ 1,635	Business permits & licenses	\$	1,542			
\$	62,894	\$	70,820	\$ 62,894	Total licenses fees & permits	\$	70,820	\$ -	\$ -	
					Intergovernmental revenues					
\$	28,175	\$	34,378	\$ 28,175	Liquor tax	\$	34,378			
\$	1,121		1,218	\$ 1,121	Cigarette tax	\$	1,218			
\$	23,724	_	211,217	\$ 23,724	State revenue sharing (less COVID)	\$	24,641			
\$	53,020	\$	246,813	\$ 53,020	Total Intergov. Revenues	\$	60,237	\$ -	\$ -	
					Misc. Revenues	-				
		\$	900		Property Sale - ROW	-				
\$	209	\$	10,961		Donations	\$	1,000			
\$	37,084	\$	25,173	\$ 37,084	Building rent (Fire Dept. Contract)	\$	25,173			
\$	15,109	\$	9,442	\$ 15,109	Misc. Revenues	\$	5,000			
\$	37,433		47,288	\$ 37,433	Fuel & Utilities reimbursement (from School)	\$	47,288			
\$	7,948		49,588	\$ 7,948	Interest on Investments	\$	49,588			
\$	97,783	\$	143,352	\$ 97,783	Total Misc. Revenues	\$	128,049	\$ -	\$ -	

	ŀ	Histo	orical Data - A	ctual	General Fund Fund Resources & Revenues Page 2		20	23-24 Budget Year	
	2 yr. Prior 2020-21		1 yr. Prior 2021-22	Adopted Budget this Year 2022-23	Line Item Descriptions	roposed by dget Officer	Approved by Budget Committee	Adopted by Governing Body	NOTES
					Transfers from Departments				
\$	15,970	\$	17,985		Building Dept	\$ 40,900			
		\$	100,000		Park	\$ 961,500			
\$	233		3,172		Public Safety	\$ 2,000			
\$	16,203	\$	121,156	\$ 1,184,400	Total Dept. Income	\$ 1,004,400	\$ -	\$ -	
\$	2,035,531	\$	2,057,896	\$ 2,873,851	Total resources, except taxes to be levied	\$ 2,838,412	\$ -	\$ -	
\$	448,317	\$	473,189	\$ 448,317	Taxes	\$ 473,189	\$ -	\$ -	
\$	2,483,848	\$	2,531,085	\$ 3,322,168	Total Resources	\$ 3,311,601	\$ -	\$ -	
\$	1,008,094	\$	956,179	\$ 3,322,168	Total Expenses	\$ 3,356,620	\$ -	\$ -	
\$	1,475,754	\$	1,574,906	\$ -	Excess of Revenues over Expenditures	\$ (45,019)	\$ -	\$ -	
					Expenses				
\$	261,933	\$	333,968	\$ 314,716	G.F. Admin	\$ 380,827	\$ -	\$ -	
6	9,122		30,610		G.F. Bldg. & Planning Dept	\$ 47,500		\$ -	
5	65,886		62,113	\$ 100,306	G.F. Public Safety/Enforcement	\$ 104,130		\$ -	
5	106,090		204,650	\$ 329,391	G.F Maintenance	\$ 339,152		\$ -	
5	555,063		274,838	\$ 1,309,878	G.F. Park	\$ 1,110,104		\$ -	
\$	10,000		50,000	\$ 1,220,377	G.F. Non Dept.	\$ 1,374,906		\$ -	
\$	1,008,094	\$	956,179	\$ 3,322,168	TOTAL GENERAL FUND	\$ 3,356,620		\$ -	
\$	990,255		281,663		Wastewater Operating Fund	\$ 1,069,729	\$ -	\$ -	
\$	401		411		Irrigation Fund	\$ 25,459			1
5	216,765		302,626		Streets Fund	\$ 1,542,860		-	
5	-	\$	-	\$ 766,392		\$ 783,905		-	
\$	159		-		Community Center	\$ 32,938		-	
\$	2,120		8,959	\$ 63,009	Econ Devel.	\$ 63,009		-	
		\$	8,540		Urban Renewal District	\$ 674,857		\$ -	
\$	-	\$	-	\$ 220,178		\$ 220,038		-	
\$	2,217,794	•	1,558,379	\$ 7,021,908	TOTAL BUDGET	\$ 7,769,415		\$ -	

His	toric	al Data - Act	ual		General Fund Administration				2024-25 Bud	get Year
2 yr. Prior		1 yr. Prior 2022-23	0.00	Adopted Budget this			oposed by	Approved by Budget		
2021-22	(UI	NAUDITED)	Y	ear 2023-24	Line Item Descriptions	Buc	dget Officer	Committee	Governing Body	NOTES
					REQUIREMENTS					
					Personal Services					
\$ 58,604		64,259	\$		City recorder salary	\$	77,477			
\$ 29,722		33,688			Employee Benefits		42,749			
\$ 6,383		5,510	\$		Payroll Taxes	\$	10,989			
\$ 94,709	\$	103,457		117,762	Total Personal Services	\$	131,215	\$ -	\$ -	
	_				Materials & Services					
\$ 1,708	\$	886	\$	2.000	Advertising/legal notices	\$	2,000			
\$ 29,426	\$	51,845	\$		Attorney Fees/legal fund	\$	52,000			
\$ 23,200	\$	25,200	\$	22,000		\$	25,500			
	\$	1,221	\$		Computer & Website expenses	\$	5,000			
\$ 544	\$	757	\$		Copier/Maint	\$	750			
\$ 9,143	\$	10,900	\$		Dues & Subscriptions	\$	10.950			
\$ 85,041	\$	87,351	\$	93,254	Fire Protection Contract (18.91% of actual taxes received)	\$	96,412			Amount is % of income, FD rate is 1.1847 per \$1000
\$ 10,597	\$	44,004	\$	15,000	Insurance	\$	44,000			po. 41000
\$ 6,616	\$	6,036	\$	7,500	Misc	\$	7,500			
\$ 757	\$	158	\$	1,000	Office Supplies	\$	1,000			
\$ 192		2,153	\$		Travel & Training	\$	4,500			
\$ 167,224	\$	230,510		196,954.00	Total Materials & Services	\$	249,612	\$ -	\$ -	
\$ 261,933	\$	333,968		314,716.00	Total Admin Expenses	\$	380,827	\$ -	\$ -	

		General Fund Administration		
Education				
LOC Conference (\$500/ea.)	\$ 2,500.00			
Mayors Conference	\$ 750.00			
Training / Education	\$ 750.00			
CIS Conference (Staff training)	\$ 500.00			
Total Travel & Training	\$ 4,500.00			
Dues & Subscriptions			2	
L.O.C.	\$ 1,550.00			
COIC - membership dues	\$ 1,000.00			
COIC - Transporation	\$ 600.00			
Chamber of Commerce	\$ 350.00			
Econ. Devel.	\$ 5,000.00			
OMA	\$ 200.00			
OCCMA	\$ 200.00			
COCO	\$ 1,750.00			
Gov. Ethics Com	\$ 250.00			
Madras Pioneer	\$ 50.00			
Total Dues & Subscriptions	\$ 10,950.00			

The Planning & Land Use Dept includes Land Use Planning for both the city's planning and development applications which are reimbursed by the applicants. Once the land use requirements have been met, the Building Permits are issued by Jefferson County.

						General Fund					
	His	tori	cal Data -	Actu	al	Planning & Land Use Dept			2024	1-25 Budget Year	
	/r. Prior		yr. Prior	Bu	Adopted Idget this		Pr	oposed by	Approved by Budget	Adopted by	
20)21-22	2	2022-23	Yea	ar 2023-24	Line Item Descriptions	Buc	lget Officer	Committee	Governing Body	NOTES
						RESOURCES					
\$	5,793					Land Use Fees					
		\$	16,725			Contract Planning Reimbursement	\$	40,000			Applicant Fees
		\$	550			Processing Fees (5 new homes)	\$	375			
\$	2,684			\$	1,575	Code Compliance Fee	\$	525			
\$	7,493	\$				Other building income					
\$	15,970	\$	17,985	\$	42,700	Total Resources	\$	40,900	\$ -	\$ -	
						REQUIREMENTS Materials & Services					
\$	9,122	\$	16,725	\$		Planning Fees - reimbursed	\$	40.000			
_	0,122	\$		\$		Planning/Zoning compliance (Prof. Fees)	\$	40,000			Pd by applicants
\$	9,122	\$	30,610	\$		Total Materials & Services		7,500			
Ψ	5,122	Ψ	00,010	Ψ	47,500	Total Materials & Services	\$	47,500	\$ -	\$ -	
\$	9,122	\$	30,610	\$	47,500	Total Planning & Land Use Requirements	\$	47,500	\$ -	\$ -	
				\$	(4,800)	General Fund Support	\$	6,600		\$ -	
	ects Inclu										
	l Use Ord ges	linai	nce	\$	7,500.00						
, iai	ges			φ	7,500.00						
ota	Projects			\$	7,500.00		-				

Again, the personal services for the Maintenance Department are based on actual time spent as documented by the monthly timesheets. Purchasing tools and updating the lights and storage are included in the Materials & Services with Capital Expenditures to inloude closing in the east bays at the shop and completing a City Hall Technology update.

	н	storical	Data - Ac	fual		General Fund Maintenance Department				0004.05.0	
	11	Storical	Duta - AC	Luai			+		Approved by	2024-25 Budget	Year
	r. Prior 21-22		. Prior 22-23	Ado	pted Budget /ear 2023-24	Line Item Descriptions		oposed by Iget Officer	Budget Committee	Adopted by Governing Body	
						REQUIREMENTS	Duc	iget Officer	Committee	Governing Body	NOTES
						Personal Services	_				
\$	6,871	\$	11,251	\$		Public Works Salary	\$	12,152			
\$	8,190	\$	17,581			Maint. Salary	\$	18,614			
\$	6,313	\$	9,528			Employee Benefits		18,297			
		\$	2,479	\$	5,232	Payroll Taxes	\$	5,289			
\$	21,374	\$	40,839		54,391	Total Personal Services	\$	54,352	\$ -	\$ -	
						Mada dala 0.00					
\$	6,999	•	6,097	•		Materials & Services					
\$ \$	2,455	Ф	0,097			Building Maint & Supplies	\$	8,500			\$7500 plus itemized list below.
\$	36,557	2	44,403	\$	40,000	Computer Maint. & supplies	\$	1,500			
\$ \$	21	\$	1,219	Φ	1,500		\$	47,500			
\$ \$	1,043	\$	5,725			Shop Supplies	\$	1,500			
\$ \$	34,138		37,994			Utilities (electric,phone,water)	\$	5,800			
6	3,503		1,324		10,000	Vehicle Repairs & Maint	\$	40,000			
<u>\$</u>	84,716		96,762	Ψ		Total Materials & Services	\$	5,000 109,800			
	0 1,1 10		00,102		103,000.00	Total materials & Scritices	Ψ	109,800	\$ -	\$ -	
						Capital Projects/Purchases	-				
				\$	120.000	Close in the shop bays	\$	175,000			
		\$	67,050			Concrete Fire Bay & Parking Lot	+	170,000			
				\$		City Hall Tech upgrade	-				
		\$	67,050	Ψ	170,000	Total Capital Projecs	\$	175,000	\$ -	\$ -	
			,		,	and the state of t	-	173,000	Ψ -	3 -	
\$	106,090	\$	204,650	\$	329,391	Total Maintenance Dept	\$	339,152	\$ -	\$ -	
							1	555,152	•	Ψ -	
Tools				\$	1,000						
3uildin	g Maint &	Supplies	(added)	\$	1,000						

2024-25 Budget Year

The Parks Dept. provides for the general operation and maintenance of the park. Donated funds are budgeted to be received and spent on the expansion of the park with the intent of adding a Skate Park, Pickle Ball Court, bike pump track, and parking in addition to other ammenities and meeting ADA requirements. The project has not been approved and is in the Site Plan approval process. An agreement between the city and the Darleen Urbach Memorial Fund is being considered and the final cost has not yet been determined and the work is ongoing. In addition, the city may not need to budget donations and expenses but it is included in the proposed budget as a "just in case" line item. The prior two year budget to actual information is again provided.

	Histo	rical	Data - Ac	tual		General Fund Parks Department				2024-25 Budge	t Year
2 yr. Prior 22	2021-	1	yr. Prior 2022-23		opted Budget Year 2023-24	Line Item Descriptions	roposed by dget Officer	В	Approved by udget Committee	Adopted by Governing Body	NOTES
						RESOURCES					
		\$ 1	00,000.00			Grant income					
				\$	1,124,700	Donations	\$ 961,500				Urbach Donation & Parks Grant
		\$ 1	00,000.00	\$	1,124,700	Total Income	\$ 961,500) \$	-	\$ -	
						REQUIREMENTS		-			
						Personal Services					
\$	14,479		13,508	\$		Public Works Salary	\$ 20,253				
\$	19,571		27,100			Part-time Maint. Wages	\$ 26,591				
\$	15,182		11,595		38,775	Employee benefits	\$ 27,750				
\$	2,993		3,491			Payroll Taxes	\$ 8,010				
\$	52,225	\$	55,695	\$	111,678	Total Personal Services	\$ 82,604	\$	-	\$ -	
						Materials & Services		-			
		\$	3,301	\$	6,500	Contract Services	\$ 5,000	L			weed spraying
\$	6,389		10,329	\$	10,000	Supplies	\$ 10,000	-			
\$	11,057	\$	15,462	\$		Utilities - electric & water	\$ 16,000				
\$	17,446	\$	29,092	\$	31,500	Total Materials & Services	\$ 31,000	\$	-	\$ -	
						Capital Improvements		+			
\$	485,392	\$	190,051	\$	1,166,700	Park upgrades	\$ 35,000		W		Listed below
						Park Expansion Project					
						Engineering	\$ 315,000				
						Construction	\$ 646,500				/
\$	485,392	\$	190,051	\$	1,166,700	Total Capital Improvements	\$ 996,500	\$	-	\$ -	
\$	555,063	\$	274,838	\$	1,309,878	Total Park Expenditures	\$ 1,110,104	\$	-	\$ -	
				\$	105 170	Total Canaral Fund Cum -	440.004				
		-		Ф	100,178	Total General Fund Support	\$ 148,604	\$	-	\$ -	
						Park upgrades include:					
		\$	5,876		25,000.00		\$ 25,000				
				\$	10,000.00	Tables, trash recepticals etc.	\$ 10,000				

\$	147,639	\$ 1,124,700.00	Park Expansion Project (pass through	\$ 961,500		Park Expansion donation & grant
\$	36,535	-	BB Court pad & ADA	•		- an Expansion dendation a grant
		\$ 7,000.00	Dug-out repairs			
\$	190,051	\$ 1,166,700.00	Total Capital Improvements	\$ 996,500	\$ 	\$ -
9						
_					 	
 -				 	 	

The Public Safety Dept. includes contracted amounts for Sheriff patrols and the city has contracted for code enforcement services. If the city pays to clean a property, the actual cost of code enforcement is placed on the property as a lien if not paid when due so a line item showing both revenue and expenditures is included in the proposed budget. The prior two year budget to actual information is again provided.

Hi	istor	ical Data - Act	ual	General Fund Public Safety/Enforcement			20	024-25 Budget Ye	ar
2 yr. Prior 2021-22		1 yr. Prior 2022-23	Adopted Budget this Year 2023-24	Line Item Descriptions		oposed by Iget Officer	Approved by Budget Committee	Adopted by Governing Body	NOTES
			f 45,000	RESOURCES					
 	\$	3,172	\$ 15,000 \$ 2,000	Code Violations	•	0.000			Reimbursed by prop. Owners
\$ -	-	3,172		Dump Fees from Madras Sanitary Total Resources	\$ \$	2,000 2,000	\$ -	\$ -	From the County agreement.
	\$	12,500	\$ 30,000	REQUIREMENTS Materials & Services Code Enforcement	\$	30,000			
\$ 58,760	\$	44,268	\$ 47,806	Patrol Services	\$	51,630			IGA for 8% annual inc
\$ 7,126	\$	5,345	\$ 7,500 \$ 15,000	Dispatch Code Violation Abatement	\$	7,500			.c. t.o. o /o armaar mo
\$ 65,886	\$	62,113	4 10,000	Total Materials & Services	\$	15,000 104,130	\$ -	\$ -	
\$ 65,886	\$	62,113	\$ 100,306	Total Pub. Safety Expenditures	\$	104,130	\$ -	\$ -	
			\$ 83,306	General Fund Support	\$	102,130	\$ -	\$ -	

Non-Departmental is used for transfers, capital projects, contingency and the ending balance in addition to including the amount allocated to each department. A Community Center Concept Plan to identify the communities wants/needs is inlouded as a Capital expenditure as well as an electronic readerboard and main street beautification. Also included is an amount for monument sign but detailed planning has not been completed. (The concept plan is included in the 2022-23 budget but payment is expected to extend into the 2023-24 fiscal year.) Also included for the first time is \$55,000 from the prior year carryover to pay for the projected 2023-24 operating expenses (Personnel and Materials & Services).

	Hi	istori	ical Data - A	ctua		General Fund Non-Departmental Expenditures			2	024-25 Budget Y	ear
	yr. Prior 021-22		1 yr. Prior 2022-23		Adopted Budget this ear 2023-24	Line Item Descriptions		roposed by dget Officer	Approved by Budget Committee	Adopted by Governing Body	
\$	10,000	\$	10,000	2	10.000	Transfers Out Transfer to Equip Reserve	•	10.000			
\$	10,000		10,000			Total Transfers Out	\$ \$	10,000 10,000	\$ -	\$ -	
				\$	55,000	Use Carryover Funds for Operating Expenses					Carryover required to balance
				_		Capital Outlay					
				\$		Concept Plan for Com. Center/City Hall	\$	-			
						Engineering to enclose city shop	\$	45,000			
		\$	40,000	\$		City hall tech upgrades	\$	-			
				\$		Main Street Beautification (plants/lights/etc.)	\$	25,000			
_		_		\$		Entry Monument/Sign for Culver	\$	40,000			
5	-	\$	40,000	\$	155,000	Total Capital Outlay	\$	110,000	\$ -	\$ -	
\$	350			\$	1,623	Contingency					
\$	10,350	\$	50,000	\$	166,623	Total Requirements	\$	120,000	\$ -	\$ -	
	70-31			\$	1,053,754	Unappropriated Balance	\$	1,254,906			2022 End Fund less capital proj &
5	10,350	\$	50,000	\$	1,220,377	Total Non-Departmental	\$	1,374,906	\$ -	\$ -	Carryover support

The Wastewater Operating fund is for the operation of the wastewater system and includes the collection, storage and effluent irrigation systems. The fund includes personnel and materials & services for the current year but also included are the funds for the accumulated capital improvements. The lift station is completed with the exception of adding some fabric and gravel to the parking area. Replacing the piping in the dikes has been identified as a future project but the need is not urgent at this time. The city allocates personnel services on a percentage based on the actual time spent in prior years. Equipment purchase includes buying two four-wheelers and a pickup. The city continues to monitor the sewer fees and has the goal of the reserving 50% of the fee revenue for capital expendures. No sewer rate increase is projected for the 2023-24 fiscal year.

		Historical Data	- Ac	tual	Wastewater Operations Fund			2	024-25 Budget Yea	ar
	2 yr. Prior 2021-22	1 yr. Prior 2 23	022-	Adopted Budget this Year 2023-24	Line Item Descriptions		ed by Budget Officer	Approved by	Adopted by Governing Body	NOTES
					DESCUIDATA					
\$	1,144,738	¢ 525	539	£ 4.400.044	RESOURCES					
\$	358,775		915		Beginning Fund Balance User Fees	\$	665,783			
Ψ	555,775		256		Land Lease - Effluent property	\$	383,915			
\$	2,800		050		Connection Fees	\$	4,280			
\$	7,838		948		Misc. & late fees	\$	1,050			
\$	11,643		760		Interest	\$	11,948			
\$	1,525,794		468		Current Resources	\$ \$	2,760	•		
_	1,020,101	Ψ 040,	100	Ψ 1,507,547	Current Resources	э	1,069,736	> -	\$ -	
					Transfers In			_		
\$	400,000				Transfer from SDC for Lift Station Project					
\$	186,472				Transfer COVID from Gen. Fund					
		\$	-		Total Transfers In	\$		\$ -		
		•			Total Translers III	Ψ		Φ -		
\$	1,525,794	\$ 943,	468	\$ 1,507,347	Total Resources	\$	1,069,736	\$ -	\$ -	
					REQUIREMENTS					
					Personal Services					
\$	26,890		723	\$ 25,507	City Recorder	\$	28,656			
\$	970		472		Clerical salary		45,129			
\$	30,006				Public Works Salary		48,606			
\$	13,508				Part-time Maint. Salary		53,183			
\$	5,105			14,400	Supervisor/Consultant		18,000			
\$	35,340				Employee Benefits		75,826			
\$	6,775		933		Payroll Taxes		26,184			
\$	118,594	\$ 139,	147	\$ 183,928	Total Personal Services	\$	295,584	\$ -	\$ -	
					Materials & Services					
\$	6,172		928		Office Supplies		8,000			
\$	714		131		Travel & Training		5,000			
\$	18,206				Supplies & maintenance		22,500			
•	40.455		105		Gravel for lagoons & banks		15,000			
\$	12,132			12,000			16,000			
\$	4,113		368	5,000	Misc & monitoring		5,000			
\$	41,337	\$ 47,8	388	\$ 105,500	Total Materials & Services	\$	71,500	\$ -	\$ -	

		Historical Data - A	ctua	ıl	Wastewater Operations Fund Page 2				20	023-24 Budget Yea	ır
	yr. Prior 021-22	1 yr. Prior 2022 23	2- A	dopted Budget this Year 2023-24	Line Item Descriptions	Pro	posed by Budget Officer	t	Approved by Budget Committee	Adopted by Governing Body	NOTES
					Capital Purchases	-		+			
					SDC update						
\$	820,324				WWTP Improvements			T			
		\$ 78,34		75,000	3 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1	\$	50,000				fabic & rock at lift station
•	000 004	\$ 6,28		22,500	Engineering	\$	15,000				30% of Construction budget
\$	820,324	\$ 84,628	\$	97,500	Total Capital Purchases	\$	65,000	1	-	\$ -	
			_		- ·						
\$	10,000	\$ 10,000			Transfers out						
<u>φ</u> \$	10,000				Equipment Reserve	\$	10,000				
φ	10,000	\$ 10,000	Ф	10,000	Total Transfers	\$	10,000	1 9		\$ -	
\$		\$	\$	85 908	Contingency	•	20.000	+			
•		•	Ψ.	00,000	Contingency	\$	26,862	+			
		\$ 661,804	\$	1.024.511	Ending Fund Balance	\$	600,783	+			Day Dal Oder 6 1
		,	Ť	.,		Ψ	000,763	+			Beg. Bal. & tranfer less capital purchases.
\$	990,255	\$ 281,663	\$	1,507,347	Total Requirements	\$	1,069,729	9	-		purchases.
\$	535,539	\$ 661,804	\$	•	Revenues over Expenditures	\$	7			\$ -	
						† -		1	***************************************		
					Equip Purchases			1			
			-								
			-		Total Equipment Purchases	\$		1			
			-		. otal Edgibilione Latolidaea	Ψ					

Sewer Fee Worksheet	FY 2022-23
Number of Equivalent Dewlling Units	567
Personnel & Materials costs 2023-24	\$ 187,035.25
Cost per connection	\$ 329.87
Cost per connection per month	\$ 27.49
Current Costs % (Goal is 50%)	57.27%
Reserve	\$ 10,000.00
Construction	\$ 84,627.90
Capital Expenses & Reserve	\$ 94,627.90
T-110	
Total Sewer Operating Expenses	\$ 281,663.15
Actual Income (less beg. Bal.)	\$ 403,952.62
Capital Reserve (income - (Pyrl+Materials+reserve)	\$ 206,917.37
Current Mimimum Fee	\$ 48.00
Rate to meet capital goal of 50%	\$ 54.98
Actual % for future Capital Projects	51.22%

			Ne	arby City Mo	nthly Bills				
Madr	as:	Metoli	us	Prine	ville	Sis	sters	La F	Pine
Sewer	\$ 70.70	Sewer	\$45.00	Sewer	55.61	Sewer	\$ 40.78	Sewer	\$ 25.33
Water	\$ 40.90			Water	20.12	Water	\$ 18.69	Water	\$ 31.58
	\$111.60				75.73		\$ 59.47	Backflov	
									\$ 59.41
Redm	ond	Bend	b						
Sewer	\$ 33.56	Sewer	\$39.41						
Water	\$ 16.77	Str./Storm	\$ 6.63					-	
Backflow	\$ 1.16	Water	\$25.04						
Str./Storm	\$ 8.43		\$71.08						
	\$ 59.92								

The Streets Fund receives revenue from gas taxes, which is based on the city's population. Grants and carryover funds are used for capital improvement projects. By law, 1% of the gas taxes must be used for bike/pedestrian enhancements and it is being saved to be used for sidewalk construction. Phase 1 of the stormwater project is completed and Phase 2 is to complete a comprehensive mapping project and Stormwater Masterplan which would identify options and cost estimates. The project is underway but is also included in the proposed budget as it is not expected to be completed by the end of the fiscal year. In addition, solar speed signs and improvements to 6th Street are capital improvements projected to be completed in the 2023-24 fiscal year. A grant of \$100,000 is included in case the city is successful in receiving the award. Prior year budget to actual information is also included.

	His	torio	cal Data - /	Actu	ıal	Streets Fund			2024-25 Budget Year						
	yr. Prior		yr. Prior		Adopted Sudget this			Proposed by	Approved by	Adopted by					
2	021-22	2	2022-23	Υe	ear 2023-24	Line Item Descriptions	Bi	udget Officer	Budget Committee	Governing Body	NOTES				
						RESOURCES									
\$	366,677		930,227	\$	279,857	Beginning Fund Balance	\$	1,145,720							
\$	360		200,000			Other income (accepting Elbe & Iris)									
\$	128,024		117,985		128,024	State Gas Tax- (Est is \$75.84 x pop.)	\$	117,985			(prior year actuals)				
		\$	200,000	\$	100,000	Grant income	\$	245,000			SCA Grant				
\$	1,561	\$	135	\$	1,561	Interest	\$	135							
						User Fees (\$5.00 per EDU)	\$	34.020			New Fee - Capital Imrovements				
\$	496,622	\$ 1	1,448,347	\$	509,442	Total Resources	\$	1,542,860	\$ -	\$ -	Trent to Capital Innovements				
						REQUIREMENTS									
						Personal Services									
\$	13,279	\$	18,056	\$	22,673.00	Public Works Salary	\$	20,253							
\$	11,046	\$	22,954	\$		Part-time Maint Salary	\$	34,569							
\$	10,997	\$	14,024	\$		Employee Benefits	\$	32,690							
\$	2,158	\$	3,525	\$		Payroll Taxes	\$	9,460							
\$	37,480	\$	58,559	\$		Total Personal Services	\$	96,972	\$ -	\$ -					
									Y	· -					
						Materials & Services									
		\$	2,918	\$	5,000	Contracted Services (weed control)	\$	5,000			weed control & snow removal				
\$	3,168	\$	3,053	\$		Street Maint.	\$	5,000			edge gravel				
\$	13,426	\$	16,319	\$	15,000	Street Lights	\$	18,000			cage graver				
				\$		Storm Drainage	\$	1,500							
\$	4,130	\$	2,299	\$		Supplies & Materials	\$	5,000							
\$	20,724	\$	24,589	\$		Total Materials & Services	\$	34,500	\$ -	\$ -					
								31,000	· ·	Ψ -					
						Transfers Out									
\$	5,000	\$	5,000	\$	5,000	Equip Reserve	\$	5.000							
\$	5,000	\$	5,000			Total Transfers	\$	5,000	\$ -	\$ -					

	Hist	tori	ical Data - /	Actua	I	Streets Fund Page 2	2024-25 Budget Year									
	yr. Prior 021-22			dget this			roposed by dget Officer	Approved by Budget Committee	Adopted by Governing Body	NOTES						
						Capital Projects										
\$	153,561	\$	175,877	\$	30.10.1001	SCA Grant	\$	245,000								
						Capital Construction - from user fees	\$	34,020								
				\$		Capital Projects	\$	70,500			Included in Cap. Projects					
		\$	38,601			Stormwater Phase 2 (Master Plan)	\$	90,000								
						Stormwater sys Construction										
				\$		Bike/Ped Projects (1% of gas taxes)	\$	15,684			Must be used on bike/ped projects.					
\$	153,561	\$	214,478	\$	312,004	Total Capital Projects	\$	455,204	\$ -	\$ -						
\$	-	\$	-	\$	1,761	Contingency	\$	260,668								
\$	930,027			\$	67,853	Ending Fund Balance	\$	690,517	\$ -	\$ -	Beg. Balance less capital projects					
\$	216,765	\$	302,626	\$	509,442	Total Expenditures	\$	1,542,860	\$ -	\$ -						
\$	930,227	\$	1,145,720	\$	-	Revenues over Expenditures	\$	0	\$ -	\$ -						
-						Solar Speed Signs	\$	21,000		-						
						Stormwater Master Plan design w/ mapping	\$	90,000								
						6th Street improvements	\$	49,500								
						Capital Projects	\$	160,500								
		-					-									

The Community Center was expected to be a self-supporting program after being established with a transfer from General Fund. The program was shut down due to COVID requirements in March of 2020 and has not reopened. Even prior to the shut-down, the number of users did not provide the revenue to maintain the program but it does provide non-monetary benefits to the community and the majority of the work for the program is provided by community volunteers. Carryover revenue is being used to maintain the program. Prior year budget to actual information is included but is almost irrelevent because the program has not been active.

	Hist	toric	al Data - Actu	100000000000000000000000000000000000000	Community Center		2024-25 Budget Year								
	2 yr. Prior		1 yr. Prior	Adopted Budget this			oposed by	Approved by	Adopted by						
	2021-22		2022-23	Year 2023-2		Bud	get Officer	Budget Committee	Governing Body	NOTES					
					RESOURCES										
\$	29,118	\$	29,811	\$ 29,09		\$	29,811								
					Program User Fees										
				\$ 3,12		\$	3,127								
\$	140	_			Interest										
\$	29,258	\$	29,811	\$ 32,2	6 Total Resources	\$	32,938	-	\$ -						
					REQUIREMENTS										
					Materials & Services										
					Senior Lunch Program										
\$	159			\$ 4,4		\$	4,459								
				\$ 1,50	0 Supplies		1,500								
\$	159	\$	-	\$ 5,9	9 Total Materials & Services	\$	5,959	\$ -	\$ -						
				\$ 1,50	0 Contingency	\$	1,500								
5	29,099	\$	29,811	\$ 24,70	7 Ending Fund Balance	\$	25,479	\$ -	\$ -						
\$	29,258	\$	29,811	\$ 32,2	6 Total Requirements	\$	32,938	\$ -	\$ -						
\$	(19)	\$		\$	- Revenues over Expenditures	\$		\$ -	\$ -						
	(10)			•					Ψ -						
					Proposed loss	\$	(2,832)								

The Economic Development Fund supports the Culver Crawdad Festival. The 2020 and 2021 festivals were cancelled due to COVID restrictions. The event has never been truly self-supporting when labor costs are included but donations were obtained in 2022 and the event did take place because of the work and dedication of volunteers. Prior year budget to actual information is included but does not provide complete information.

storical Data - Actua	al	Economic Development Fund		2024-25 Budget Year								
1 yr. Prior 2022 23	Adopted Budget this Year 2023-24	Line Item Descriptions	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	NOTES						
		RESOURCES										
\$ 51,269	\$ 54,509	Beginning Cash Balance	\$ 47,113									
		Interest	\$ -									
\$ 4,246	\$ 8,500	Crawdad Festival	\$ 8,500									
\$ 557		RV Dump										
\$ 56,072	\$ 63,009	Total Resources	\$ 55,613	-	\$ -							
		REQUIREMENTS										
		Materials & Services										
\$ 8,959	\$ 17,500	Events	\$ 17,500									
	\$ 17,500	Total Materials & Services	\$ 17,500	\$ -	\$ -							
	\$ 45,509	Contingency	\$ 45,509									
\$ 8,959	\$ 63,009	Total Requirements	\$ 63,009	\$ -	\$ -							
		Revenues over Expenditures	\$ (7.396) \$ -	\$ -							
	1 yr. Prior 23 \$ 51,269 \$ 4,246 \$ 557 \$ 56,072 \$ 8,959 \$ 8,959	1 yr. Prior 23 Budget this Year 2023-24 \$ 51,269 \$ 54,509 \$ 4,246 \$ 8,500 \$ 557 \$ 56,072 \$ 63,009 \$ 8,959 \$ 17,500 \$ 8,959 \$ 17,500 \$ 45,509 \$ 8,959 \$ 63,009	Adopted	Adopted Budget this Year 2022 Budget this Year 2023-24 Line Item Descriptions Budget Officer	Adopted Proposed by Budget Officer Proposed by Budget Committee	Fund Proposed by Budget this Year 2023-24 Eine Item Descriptions Proposed by Budget Officer Proposed by Budget Committee Proposed by Budget Com						

The Irrigation Fund generally operates at a loss. Irrigation and water rights are extensively regulated and the process to eliminate the water rights in the core area of the city is quite extensive. The costs to continue the program are far less than trying to eliminate the water rights. No program changes are proposed at this time.

Histo	orical	Data - Act			Irrigation Fund	2024-25 Budget Year							
yr. Prior 021-22		/r. Prior 022-23	Bu	Adopted adget this ar 2023-24	Line Item Descriptions	posed by get Officer	Approved by Budget Committee	Adopted by Governing Body	NOTES				
					RESOURCES								
\$ 17,768	\$	17,522	\$	17,522	Beginning Balance	\$ 21,285							
\$ 69	\$	3,928		69	Fees	\$ 3,928							
\$ 86	\$	246	\$	86	Interest	\$ 246							
\$ 17,923	\$	21,696	\$	17,677	Total Resources	\$ 25,459	\$ -	-					
\$ 401	\$	411	\$	600	REQUIREMENTS Materials & Services Water Service	\$ 600							
\$ 401	\$	411	\$	600	Legal fees Total Materials & Services	\$ 600	\$ -	\$ -					
\$ -	\$		\$	17,330	Contingency	\$ 24,859							
\$ 401	\$	411	\$	17,930	Total Requirements	\$ 25,459	\$ -	\$ -					
\$ 17,522	\$	21,285	\$	(253)	Revenues over Expenditures	\$ -	\$ -	\$ -					

The SDC Fund is restricted and can only be used for capacity expansion projects. The Sewer development and stormwater development fees are reported separately within the same fund. Fifteen new homes are projected this year. The City continues to accumulate funds as new construction occurs. No Wastewater projects are proposed at this time. The stormwater system masterplan is in the works and is budgeted through the Streets fund.

Histo	rical Data -	Actual	SDC Fund	2024-25 Budget Year									
2 yr. Prior 2021-22	1 yr. Prior 2022-23	Adopted Budget this Year 2023-24	Line Item Descriptions	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	NOTES						
			RESOURCES										
			Beginning Balance										
\$ 432,145			Wastewater Beg. Balance	\$ 476,712									
\$ 201,628	\$ 214,389	\$ 214,389	Stormwater Beg. Balance	\$ 219,639									
\$ 633,773	\$ 678,837	\$ 678,837	Total Beg. Balance	\$ 696,350	\$ -	\$ -							
_						•							
\$ 5,949			Interest	\$ -									
\$ 28,615	\$ 12,263		SDC - Sewer (\$4,087.80/dwelling unit)	\$ 61,305									
\$ 10,500	\$ 5,250	\$ 26,250	Stormwater SDC (\$1,750.00)	\$ 26,250									
A 070 007	A 000 0 50												
\$ 678,837	\$ 696,350	\$ 766,392	Total Resources	\$ 783,905	-	\$ -							
			REQUIREMENTS										
			Capital Projects										
		\$ 525,753	Wastewater project	\$ 538,017									
		\$ 240,639	Stormwater project	+									
		Ψ 240,000	Otomiwater project	\$ 245,889									
\$ -	\$ -	\$ 766,392	Total Expenditures	\$ 783,905	\$ -	\$ -							
\$ 678,837	\$ 696,350	\$ -	Revenues over Expenditures	\$ -	\$ -	\$ -							

The Reserve Fund is used for both appliance and equipment purchases. The income is primarily from beginning balances and transfers in addition to the rent from the tables, chairs and the community room. There are some dedicated funds for a park project and they must be used for the dedicated purpose. Proposed equipment purchases include a mini excavator and a small street sweeper.

	His	stori	cal Data - A	ctual		Reserve Fund	2024-25 Budget Year							
2	2 yr. Prior		1 yr. Prior		pted Budget Year 2023-			got roui						
	2021-22		2022-23		24	Line Item Descriptions	Proposed by Budget Officer	Budget Committee	Adopted by Governing Body	NOTES				
				-		RESOURCES								
5	20,193	\$	20,193	\$	21,539	Appliance Reserve	21,469							
B	1,806		1.806	0.002	1,806	Park Development	1,806			0.1.1				
5	145,487		145,487		170,487	Equipment Reserve	170,487			Pd. by developer.				
	167,486		167,486		193,832	Beginning Cash Balance	193,762							
ì	540	\$	1,276	\$	540	Rental Fees (Rooms, Tables, etc.)	1,276							
;	806			\$	806	Interest on Investments	- 1,270							
						Transfers In								
	10,000		10,000		10,000	Sewer Op - Equipment reserve.	10,000							
	5,000		5,000		5,000	Streets - Equip Reserve	5.000							
;	10,000		10,000		10,000	G.F Non-Dept - Equipment	10,000							
	193,832	\$	193,762	\$	220,178	TOTAL RESOURCES	220,038	\$ -	-					
_						DECUMPENTO								
-						REQUIREMENTS								
-				\$		Line Items:								
				\$		Appliance Repair/Replacements	15,000							
_				\$		Equipment Repair/Replacement	120,000			Possible expenditures (sweeper)				
-		-		\$	1,806	Equipment Repair/Replacement Park Development (Developer Deposit)	80,000			mini excavator				
	3=	\$	-	\$		Total Line Items	1,806 216,806	\$ -		Dedicated to park projects.				
				\$	3,372	Contingency	3,232							
	-	\$	-	\$	220,178	Total Requirements	220,038	\$ -	-					
	193,832	\$	193,762	S		Revenues over Expenditures		\$ -						

The Urban Renewal District Fund is included in the city funds at the request of the auditor but is managed by a separate board. The voter approved plan creating the district dictates the budget percentages but there is discretion within the general descriptions on how the funds will be spent. The budget follows the prior year actual amounts and the board is aware that this provides a one-year tax contingency. The budget is prepared to give the board as much flexibility as possible and still follow the plan.

	Hist	oric	al Data - Act	ual		Urban Renewal Agency			2	2024-25 Budget Ye	ar
	2 yr. Prior 2021-22		1 yr. Prior 2022-23	Вι	Adopted udget this ar 2023-24	Line Item Descriptions		pposed by get Officer	Approved by Budget Committee	Adopted by Governing Body	NOTES
-						RESOURCES	-				
\$	495,910	\$	583,216	\$	495,910	Beginning Balance	\$	574,676			
\$	3,501		11,083		3,501	interest	\$	11,083			
\$	83,805	\$	89,097	-	83,805	Current Taxes	\$	89,097			
\$	583,216	\$	683,397	\$	583,216	Total Resources	\$	674,857	\$ -	\$ -	
						REQUIREMENTS					Approved Plan Distributions
		\$	8,540	\$	14,580	Materials & Services (2.5%)	\$	16,871	S -		Administration 7.5%
				\$	379,090	Capital Expenditures (65%)	\$	438,657			Transportation 65%
				\$	160,384	Business Assistance Program (27.5%)	\$	185,586			Bus. Assistance 27.5%
				\$	29,161	Contingency (5%)	\$	33,743	\$ -		2 2011 10010101100 211.070
\$	-	\$	8,540	\$	583,216	Total Requirements	\$	674,857	\$ -	\$ -	9
\$		\$	-			Ending Fund Balance	\$	-	\$ -		
\$	-	\$	8,540	\$	583,216	Total Requirements	\$	674,857	\$ -	\$ -	
\$	583,216	\$	674,857	\$	-	Revenues over Expenditures	\$	-	\$ -	\$ -	
						Actual Cash balance as of Feb 28, 2024 = \$					
		-				\$75,000 was paid in 2022/23 fiscal yr for park pro	perty p	ourchase.			

		Pay	/ro	II by Fun	d			
		-		Admin			Parks	Sewer
City Recorder				73%		0%	0.0%	27%
Salary	\$	106,133	\$	77,477	\$	_	\$ -	\$ 28,656
Benefits	\$	58,560	\$	42,749	\$	-	\$ _	\$ 15,811
Taxes	\$	15,053	\$	10,989	\$	_	\$ -	\$ 4,064
	\$	179,746	\$	131,215	\$	-	\$ _	\$ 48,532
				Maint		Parks	Sewer	Streets
Public Works				12.0%		20%	48%	20%
Salary	\$	101,263	\$	12,152	\$	20,253	\$ 48,606	\$ 20,253
Benefits	\$	56,424	\$	6,771	\$	11,285	\$ 27,084	\$ 11,285
Taxes	\$	15,883	\$	1,906	\$	3,177	\$ 7,624	\$ 3,177
	\$	173,571	\$	20,828	\$	34,714	\$ 83,314	\$ 34,714
	Sewer				CI	erk Sewer	EV - Sewer	
Clerk						100%	100%	
Salary			\$	-	\$	45,129	\$ 18,000	\$ -
Benefits			\$	-	,	,	\$ -	\$ _
Taxes			\$	-	\$	3,452	\$ 1,377	\$ -
	\$	-	\$	-	\$	48,581	\$ 19,377	\$ -
				Maint.		Parks	Sewer	Streets
Maintenance - 2 full time				14%		20%	40%	26%
Salary	\$	132,957	\$	18,614	\$	26,591	\$ 53,183	\$ 34,569
Benefits	\$	82,328	\$	11,526	\$	16,466	\$ 32,931	\$ 21,405
Taxes	\$	24,167	\$	3,383	\$	4,833	\$ 9,667	\$ 6,283
	\$	239,451	\$	33,523	\$	47,890	\$ 95,781	\$ 62,257
Total Personnel Cost		660,726						

This is a summary sheet for the convenience of the Budget Committee. All payroll expenses are summarized here and the percentages allocated to each fund are estimated for the coming year. The summary provides the breakdown of benefits paid by the city. We plan to have two full time employees, one in Public Works and one Adminstration. Also included in the budget is three part-time positions in public works; one part-time clerical position for 50 hr/mo. and the Wastewater supervisor who also helps on special projects in public works.

	City Recorder	Public Works				
Salary Amt	93,796	86,163				
Bonus	1,876	100				
Vacation/Overtime	10,461	15,000				
Gross Wages	106,133	101,263				
(salary = \$45.10 / hr.)						
Employee Insurance	12,000	12,000				
PERS (employee 6%)	6,368	6,076				
PERS (employer 37.87%)	40,192	38,348				
Employee Benefits	58,560	56,424				
Payroll Taxes - Match	8,119	7,747				
Unemployment	3.715	3,544				
Worker's Comp.	35	35				
Wkman's Comp Insur.	3,184	4,557				
Taxes & Wk. Comp	15,053	15,883				
	179,746	173,571				
cost per hr.	86.42	83.45				
•	EV	Maint - 2 Full time				
Salary Amt	18,000	106.205				
Holiday Bonus	77	200				
Vacation/Overtime		26,552				
Gross Wages	18,000	132,957				
	\$1200 / mo.	,				
Employee Insurance		24,000				
PERS (employee 6%)	1,080	7.977				
PERS (employer 37.87%)	6,817	50,351				
Employee Benefits	1	82,328				
		52,520				
Payroll Taxes - Match	1,377	10,171				
Unemployment	630	3,989				
Worker's Comp.	1	35				
W/C Rate Amt. (5%)	900	9,972				
Taxes & Wk. Comp	2,907	24,167				
	20,907	239,451				
cost per hr.	20,007	57.56				
4. 250. Science	Clerical	37.00				
Gross Wages - 1 full time	45,129					
V	,					
Employee Insurance	12,000					
PERS (employee 6%)	2,708					
PERS (employer 37.87%)	17,090					
Employee Benefits	31,798					
Payroll Taxes - Match	3,452					
Unemployment	1,354					
Worker's Comp.	1,354					
W/C Rate Amt.	2,256					
Total Taxes & W/Comp.	7,079					
otal rakes & w/comp.	7,079 84,005	0				
ost per hr.	40.39	U				

City of Culver Pay Scale

8% annual average Consumer Price Index - 2022 Adopted May 16, 2016 Two Years Between Steps

City of Culver Salary Matrix - Annual								
Position	Step 1	Step 2	Step 3	Step 4	Step 5 & Cap			
Utility Worker	\$ 45,128.59	\$ 53,102.40	\$ 60,515.18	\$ 67,254.06	\$	73,992.94		
Superintendent	\$ 57,188.03	\$ 63,505.89	\$ 70,535.89	\$ 78,322.00	\$	86,163.37		
City Recorder	\$ 57,188.03	\$ 63,505.89	\$ 70,535.89	\$ 78,322.00	\$	86,163.37		

2 years between steps

City of Culver Salary Matrix							
Certified Staff (Recorder & Pub. Wks.)							
	Annual	Monthly		Hourly			
Step 1	\$ 57,188.03	\$	4,765.67	\$	27.49		
Step 2	\$ 63,505.89	\$	5,292.16	\$	30.53		
Step 3	\$ 70,535.89	\$	5,877.99	\$	33.91		
Step 4	\$ 78,322.00	\$	6,526.83	\$	37.66		
Step 5	\$ 86,163.37	\$	7,180.28	\$	41.43		
Probationary	\$49,919.90	\$	4,159.99	\$	24.00		

2 years between steps

City of Culver Salary Matrix							
Non-Certified Staff (Maint & Office)							
	Annual	Monthly		Hourly			
Step 1	\$ 45,128.59	\$ 3,760.72	2 \$	21.70			
Step 2	\$ 53,102.40	\$ 4,425.20) \$	25.53			
Step 3	\$ 60,515.18	\$ 5,042.93	3 \$	29.09			
Step 4	\$ 67,254.06	\$ 5,604.5	\$	32.33			
Step 5	\$ 73,992.94	\$ 6,166.08	3 \$	35.57			
Probationary	\$39,519.92	\$ 3,293.33	\$	19.00			

2 years between steps

Public Works is currently at step